

MINUTES OF CLITHERALL TOWNSHIP BOARD
January 7, 2010
EAGLE LAKE LUTHERAN CHURCH
6:00 P.M.

The meeting of the Board of Clitherall Township opened at 6:45 p.m. with the Pledge of Allegiance, led by Chairman Donald Davenport.

Board members in attendance included Donald Davenport, Lyman Trutna, Dallas Grewe, Polly Berg and Jan Eitzen. Also in attendance were members of the building committee.

Building Committee report:

Bob Ehlert presented their recommendations to the board. Due to current economic conditions, they recommend keeping the building costs to a minimum. They presented a plan with costs. The costs include an approach, septic excavation, back filling, driveway excavating, parking lot. The board asked if the committee considered space for voting booths. The committee believe that there is adequate space for voting. Davenport presented information from the proposed 6 year plan. The board discussed financial options for the town hall and road projects. Gene Smith is checking with the state to verify if the board needs certified engineer and certified architect, the requirements on numbers of bathrooms and bathroom sizes. Bob Ehlert is pursuing getting an architectural quote and Davenport is getting a quote from another architect.

Approval of December Minutes:

Motion by Grewe to approve minutes. 2nd by Trutna. MC/U.

Committee Reports:

Motor Patrol: Minor breakdowns but mostly things are going well. The board noted that a car had run off the road on South Clitherall Lake Road in the area where the board, in the past, has discussed the dangers due to the curve of the road. The board discussed another area with a bad curve on Trefoldighed road. Grewe had talked with Rick West, county engineer regarding suggestions for South Clitherall Lake Road curve. He recommended a curve sign with a speed advisory on it and a set of delineator signs on the curve. The board agreed the county should put up some signs on three curves:

S. Clitherall Lake Rd: speed advisory and a set of delineators

North of Stewart Oak Rd on 405th: speed advisory

Trefoldeghed Rd: speed advisory

Berg suggested that the BLMP continue to itemize the township invoice rather than a summarized invoice like the township received this month. The board agreed and Grewe will address this with the motor patrol on Monday at the meeting.

Fire Dept:

Trutna stated the board needs to review the contract and determine if they want to sign the contract. Changes to the contract include that the cost of new equipment will be equally spread equally by each member. Additionally, the township will be assessed for first responder expenses. The board plans to attend the meeting January 20th at 7:00 at the Battle Lake Fire hall.

Road Inspections:

Grewe had also discussed with Rick West, county engineer, who recommended moving S. Clitherall Road 25 feet south by the Didier property.

Grewe mentioned that there are boat lifts and docks in the road right-of-way on North Clitherall Lake Road. The board would like a notice posted on the web site that there should not be any parking or equipment storage in the road right-of-ways. The board also discussed that the road right-of-way is washing away and should be restored on N. Clitherall Lake. The board will have Terry Leitcher look at the area.

The board discussed closing 190th from 1 ½ mile west of hwy 78 to Cnty Rd 47 as of 12/26/09. The board adopted a resolution to close the road. Motion by Trutna. 2nd by Grewe. MC/U.

T-Mobile contacted Trutna about putting an antenna tower by Swedbergs. Central States owns the tower and T-Mobile is putting the antenna on the tower. Bottom of tower will have a 3x7 cabinet inside a chain link fence. Motion by Trutna to give permission to put the antenna on the tower. 2nd Grewe. MC/U. T-Mobile will give the township documentation that they have the permission to put the antenna on the tower.

Road Improvement Projects:

Culvert Repairs

Antler Lane: Rick West suggested the board follow Terry Letcher's recommendations on the road move. Trutna suggested the board ask West to put his recommendation in writing. Grewe will ask for the letter.

South Clitherall Lake Road:

Davenport presented the appraisal for the road moves. Damages for the road move total approximately \$25,000. The board discussed options.

Crane Lake Drive:

Encroachment Update: The parties involved are all prepared to sign the letter authorizing the road move and payment arrangements discussed previously, however, it has been discovered that some of the properties are under contract for deed, which means the documents will require their signatures as well.

Sewer in Right-of-way: Motion by Davenport that the board send a letter to the affected property owners giving them the option to move the road at their expense. 2nd Grewe. MC/U

Statesboro: County plans to work on engineering design on the road in January.

Town Line Agreements:

Davenport distributed a proposed agreement for Tordenskjold and Clitherall. The board will have Seeger draft an final version of the agreement for signatures. The board will set up a meeting time to meet with them to discuss.

Other business:

Davenport presented a first draft of the financial plan. The board discussed details of the proposal.

Motion by Trutna to recess, 2nd Grewe. MC/U. The meeting is recessed to 1/14/2010. Meeting recessed at 10:45.

Janet Eitzen, Clerk

MINUTES OF CLITHERALL TOWNSHIP BOARD
January 14, 2010
EAGLE LAKE LUTHERAN CHURCH
7:00 P.M.

The meeting of the Board of Clitherall Township opened at 7:10 p.m.

Board members in attendance included Donald Davenport, Lyman Trutna, Dallas Grewe, Polly Berg and Jan Eitzen. Also in attendance were members of the building committee.

Bob Ehlert and Davenport presented quotes from Design Intent Architects and BHH Partners from Perham. The board will ask BHH to attend a township meeting to get further information about his quote.

Davenport presented information about the last annual meeting. Approximately 42 people signed in and more were probably in attendance. The board and the building committee discussed the space requirements for seating capacity.

The board received a report from the building committee recommending a building that is 26x40.

The board continued to discuss options. The board will continue to work with plans to select an architect.

Motion by Lyman to recess the meeting to January 20th fire meeting. 2nd Grewe. MC/U Meeting recessed at 10:30.

Jan Eitzen, Clerk

MINUTES OF CLITHERALL TOWNSHIP BOARD
Recessed Meeting
January 21, 2010
6:00 P.M.

The meeting of the Board of Clitherall Township opened at 6:35 p.m. following the Campground Road Hearing.

Board members in attendance included Donald Davenport, Lyman Trutna, Dallas Grewe, Polly Berg and Jan Eitzen. Also in attendance was Jeff Stabnow, township engineer.

A resident asked about 190th. The board explained that they had applied for FEMA grant for flood damage to that part of the road. FEMA had tried to inspect the road but had to wait for the water to recede. The board contacted them once the water had receded but FEMA has not responded. A resident asked about plans for the road. The board stated they intend to build up the road in the spring. The resident will call FEMA herself. Trutna will get her the contact information. The residents expressed concern about people driving around the barrier. The board will have the county come out and put up a sign posted into the road.

Treasurers Report:

Berg presented the treasurer's report.

A resident asked about upcoming expenses. Davenport described several culvert replacements. He also stated the board would do a road inspection to determine other road projects. He mentioned Bonnie Beach road.

Motion by Grewe to accept Treasurer's Report. 2nd Trutna. MC/U

Town Hall

Tony Stall, an architect, addressed the board regarding a proposal for plans for the town hall. The board discussed options with the architect. Some residents asked about alternative options for the town hall. Another resident asked about drainage. Stall responded that the plans would not be required to mitigate any existing issues, but would not add to the issues. The board talked about options for fireproof rooms.

The board discussed the two architect options. Trutna made a motion to hire BHH Partners (Tony Stall) as the architect. 2nd Grewe. MC/U.

Next steps will be to determine where the parking lot will be for door placement, building placement on the lot and square foot requirements for storage. The architect will need to determine requirements for bathrooms and building size based on seating requirements.

The board scheduled a site visit to determine placement on the lot. Site visit scheduled for Wednesday, Jan. 27 at 1:00.

Fire Dept.

The board will be attending a Fire Dept Meeting February 3 at 7:00 at Fire Hall.

Town Line Agreements

The board reviewed the most recent agreement with Tordenskjold. Grewe mentioned that the agreement should be revised from “30 day notice must be given for a road rebuild” to include that both townships should agree to the rebuild.

Zoning Ordinance

Davenport suggested that there needs to be a classification of residential because those areas already exist. Zoning committee members in attendance stated the group had addressed that and would present their findings in full when they are done. They meet again February 2nd at 7:00 and a followup on the 17th.

Antler Lane

Seeger suggested that the property owner who wants the road moved add their name to the permit. Then the property owner could continue to pursue this with the DNR. Motion by Trutna to work with Seeger to proceed to have the property owners name added to the permit. 2nd Grewe. MC/U

South Clitherall Lake Road

The board received the appraisal information for the road move. Motion by Grewe to have Seeger proceed to send letters to the affected property owners informing them of the results of the appraisals. 2nd by Trutna. MC/U.

Financial Plan

Davenport suggested that the board needs to have a road inspection to determine which road projects they want to include in the next year’s budget in preparation for the annual meeting

Statesboro

Bob Ehlert, Jr., technician from the county, presented options for resolving drainage issues on Stateboro Road. The board, Stabnow and Ehlert discussed the problems and solutions. Motion by Trutna to hire the county to design and draw a set of plans to correct drainage problems within the existing township road right-of-way on the curve adjoining Statesboro and 402nd. 2nd Grewe. MC/U

LADA

Davenport has a coffee meeting with Chuck Reeves next week to discuss development plans between Battle Lake and Clitherall.

Meeting Reschedules:

Due to Berg and Eitzen both being gone some times in February, the board will reschedule the February meetings to the 11th and the 25th. Due to conflicts with the church, the April meetings will be reschedule to April 8 and 22nd. Eitzen will post on the website and with the Battle Lake Review.

Beaver Trapping:

Trutna reported that he talked with Brian Fitzgerald and 5 beavers had been trapped thus far.

The board paid bills on checks 4276 through 4291. Motion by Grewe to pay the bills. 2nd Trutna. MC/U

Board plans to attend Lobby Day February 9th. The board also scheduled a road inspection for February 15th at 8:30 a.m., meeting at Davenports.

Campground Road:

The board will schedule a new hearing for Campground Road for February 25, 2010 at 6:00. The hearing will be posted and published.

Motion by Trutna to recess to January 27, 2010, 1:00. 2nd Grewe. MC/U
Meeting recessed at 11:20.

/s/ Jan Eitzen, Clerk

MINUTES OF CLITHERALL TOWNSHIP BOARD
January 27, 2010
Town Hall Site Visit
1:00 P.M.

The meeting of the Board of Clitherall Township opened at 1:00 p.m.

Board members in attendance included Donald Davenport, Lyman Trutna, Dallas Grewe, and Jan Eitzen. The board met at the designated Town Hall site. The board reviewed the site and the latest proposed floor plans. The board discussed alternative layout options, including removing the document storage room and having fire proof file cabinets line the walls rather than storage in a fire proof room. The board will recommend the architect look for the best layout to optimize seating at 1040 square feet as recommended by the building committee. Motion by Trutna to instruct the architect design to 1040 square feet for a town hall to be built at the designated town hall site (Hwy 78 and 190th street). 2nd Grewe. MC/U.

Motion by Trutna to recess to Lobby Day, February 9. Meeting recessed 3:30.

/s/ Jan Eitzen, Clerk