

MINUTES OF CLITHERALL TOWNSHIP BOARD

April 6, 2009

EAGLE LAKE LUTHERAN CHURCH

6:00 P.M.

The Clitherall Twp Board opened w/the Pledge of Allegiance, led by Chairman Donald Davenport. Donald Davenport opened the meeting at 6:15 p.m.

Board members in attendance: Don Davenport, Lyman Trutna, Dallas Grewe, Polly Berg, and Jan Eitzen.

Motion by Grewe to approve minutes from March meeting. 2nd by Trutna MC/U

A supervisor from Nidaros township addressed the board regarding 405th needing a ditch and considering a shared project. The board discussed getting agreements with neighboring townships regarding township line road maintenance. He will discuss with his board later this week. Davenport will attend Nidaros meeting on April 8, 2009 at 8:30.

Committee Reports

Motor Patrol

Completed job description for secretary/treasurer. The board discussed adding mowing to the contract.

Fire Dept

Meeting scheduled for Thursday evening. Davenport questioned the contract. He feels it is missing stating how charges to townships will be calculated. Trutna will look into it. Trutna will also check into the boundaries for the fire dept versus rescue.

Road Improvement Projects

170th St. Repair

Representatives from Tordenskjold township attended to discuss 170th street. Davenport discussed that a new agreement needs to be drafted between the two townships. They suggested that Clitherall maintain .25 miles of 170th on behalf of Clitherall, while Tordenskjold maintain Clitherall's half of 345th (about 1.3 miles). Tordenskjold will fix the existing problem on 170th. Davenport will meet with Tordenskjold's board during their meeting scheduled for Thursday, April 9th at 7:30 at their town hall.

402nd Ave Culvert

A resident has high water close to his sewer due to a leak through the cover of the culvert. He is requesting a permanent solution to resolving the issue. He has old oak trees that are threatened by the standing water. Another suggestion is to build a berm to retain the water on the east side

of the road. Board set up a road inspection to look at the problem for April 8, 7:00.

South Clitherall Lake Road

The board discusses some properties along South Clitherall Lake Road where the property description does not touch the road. Trutna made a motion to have Anderson Surveying modify legal description of some properties to ensure the road touches the property line. 2nd Grewe. MC/U Davenport will have Seeger and Anderson check on the legal description of the Ditier property.

Bonnie Beach Road

Two culverts were washed out and broke. Trutna suggested the road be raised and a culvert be put in the approach. Board will inspect this road at 6:30 on April 8th.

Statesboro Road Repair

Board had curve at 402nd and Statesboro curve graveled. Some of the ditch was cleaned out and snow removed so water could drain to the culvert. A resident asked if the culvert was adequate. The board responded the culvert will be replaced with a larger one when the road is rebuilt.

Roads that were washed out and have water damage, the board will be applying for FEMA funds are as follows:

- 380th and Front Street (broken culvert)
- 365th (water washing down road)
- 358th Ave. (under water) requires addl. gravel
- 160th (washed out culvert, plugged culvert with cattails)
- Trefoldighed Rd (needs ditch clean out, gravel to raise road)
- 170th, blocked impassible.
- 190th, underwater and blocked
- 405th, road wash outs on both Nidaros and Clitherall sides of road.
- 200th street west of 47, water over road, may be plugged culvert.
- Antler lane has low spots were water is sitting on road and needs gravel.
- 160th has some low spots and water spill over. Water runs down road instead of the ditch. Ditch may need to be cleaned out and may need to address some drive way approaches.

Engineer's Report

Ditch 16, water is 6" above top of pipe on the inlet making it on track for an all time high.

Antler Lane

Stabnow started process to obtain DNR permit to move road. He has also been exploring areas for borrow to make T in cul-de-sac.

LADA Contract

Water and Sewer Contract

The board discussed the benefits of the LADA contract and the contract for services. They further discussed the need for city sewer and water. The board will discuss this again in the recessed meeting.

Township website

Timesheet functionality has been updated and now shows paid dates and previous timesheets

Planning and Zoning

During recessed meeting board will address wording changes to the ordinances and will post to the website.

Ditch 16

The board and resident's discussed the outcome of the Ditch 16 hearing.

Motion by Trutna to recess meeting to April 8th township meeting, further recessed to April 9th road inspections and township meeting and further recessed to April 16 township meeting.

MINUTES OF CLITHERALL TOWNSHIP BOARD
RECESSED MEETING
April 16, 2009
EAGLE LAKE LUTHERAN CHURCH
6:00 P.M.

The meeting was called to order by Chair Don Davenport at 6:15 p.m. Board members in attendance included Davenport, Grewe, Trutna, and Berg. Berg recorded the minutes of the meeting until Clerk Eitzen arrived.

Additions to the agenda include the topics of Township Historian, Crane Lake Drive allocation, South Clitherall Lake Road, and Battle Lake annexation proposal.

The Board reviewed the Treasurer's report from March reflecting a balance of \$89,204.54. On a motion by Trutna seconded by Grewe. MPU

Discussion followed on the current monies in the General Fund. With the payment of claims and payroll to be paid tonight, Grewe made a motion to transfer \$4,000 from the Road & Bridge Fund to the General Fund. Seconded by Trutna. MPU

A resident is willing to be the Clitherall Township historian. Her name is Jan Smith. Otter Tail county is having a meeting of the historians on April 23rd. It is undecided if anyone from Clitherall will attend.

There are no hearings scheduled for the 23rd of April. The township website needs to be updated to reflect that. At the next board meeting a new date will be scheduled. Davenport mentioned that a resident has written a letter that she is opposed to moving the road on South Clitherall Lake Road.

Crane Lake Drive Allocation

The board was checking into whether other lots are involved in the road change. Anderson survey determined that more lots are affected. Lots 20 through 25 plus a small corner of 26. Christiansen stated that his bid could be reduced by \$1800. The board discussed having Nate Seeger act on his letter. Trutna made a motion to have Seeger notify the affected residents. 2nd Grewe. MC/U

Thomas and Carol Farr addressed the board. They have property on Antler Lane. They have problems with the road when it rains. The road gravel comes in to their property and ruins the lawn. The residents stated that they have had the lot for many years (23 years) and have seen the problem many times and don't want to have the rain continue to run into their property. The resident presented photos of their property showing the property before and after the recent run off. She wants the township to repair the driveway, the lawn and the sprinkler system. The resident presented a proposal to redirect the run off to some woods and swamp area. Trutna stated that there are plans to rework that road, including putting in ditches. Davenport stated that the supervisors and Jeff Stabnow will set up a road inspection to look at those lots. The residents also asked the grader to come out and work the road some more. Davenport stated he may be limited on material to work with and additionally the resident may have a ridge in front of their drive. The residents are asking for the township to reimburse them for the damages or to correct the damage. Trutna suggested calling the insurance company to see what their opinion is. Road inspection is scheduled for 9:00 at their location on Saturday, April 18. Christiansen and Stabnow will look at some levels tomorrow.

Battle Lake Annexation

Davenport stated that a joint powers meeting is scheduled for April 23rd. The Battle Lake City Council is requesting this meeting be redirected to discuss orderly annexation. Clitherall township was unaware this was being discussed. The township is in discussion with the Nate Seeger, the

township attorney. Township residents are strongly opposed to annexation. Meeting is scheduled for 4/23 at 4:30. Based on this action by the Battle Lake City Council, the Township board is delaying acting on a contract for C & C Consulting.

Gravel Problem

A resident asked about submitting bills for a tire problem. The board directed her to speak with George Heifort and to keep the wire from the tires.

Statesboro

A resident asked if any more work was planned for a curve on Statesboro. Some work has been done. The board delayed the project in hopes of getting a closer borrow to keep the cost down. The board stated they may get FEMA money that will be used for repairs.

Crane Lake Drive

A resident asked about the condition of this road by the T. She states there are big holes. Trutna stated they could fix some of that. Davenport stated this year has been hard on the roads.

Mailbox stands

A resident asked about mailboxes on Crane Lake Drive. She stated that Douglas county has mailbox stands the residents can purchase. Grewe stated Otter Tail county puts up the posts when they work a county road. Davenport stated if a snow plow damages the mailbox, the motor patrol will replace it. Davenport stated the township could look into purchasing some mailboxes and have available for residents.

Zoning Ordinance changes

Davenport discussed some changes to the zoning. A current version will be posted to the website. Davenport/Berg will also summarize the changes and will post that to the website.

Town Line Agreements

Davenport attended the Tordenskjold meeting and all supervisors attended the Nidaros meeting to update the town line/share road agreements. The board plans to meet with Eagle Lake on May 6, 2009 at 7:30 at the Eagle Lake Town Hall. Davenport will continue to work with these townships to draft and sign agreements.

Road Rebuild

Jon Christiansen spoke about getting some preliminary costs at rebuilding 405th Ave. from 180th street to 200th street. Christiansen and Stabnow discussed bringing in a backhoe to dig in to see the state of the road.

Fire Association Meeting

Trutna stated there is a Fire Association meeting scheduled for May 14 at 7:00 at BL City offices.

Election location

Berg presented a draft of a letter that she intends to send to the Eagle Lake Church Council requesting they reschedule the stew feed to a night that does not conflict with the general election.

Westwood Drive

There is a lot of sand left over on the road from the paving project in the fall. Grewe will check with Pro Sweep to see if they will clean the road.

Payment of bills

Bills were paid beginning with check number 4098 through 4119 on a motion by Trutna. 2nd by Grewe. MC/U
Motion by Trutna to pay two additional bills, one to Larry Nelson for \$50 and the other to Christensen Construction for \$3920. Additional check numbers will be issued for these two charges and for reissuance of Grewe's checks that were cut in error.

Westwood Drive Assessment Hearing

Motion by Grewe to approve the amended minutes from the Westwood Drive Assessment hearing. 2nd Trutna. MC/U

Board is recessed to the April 18 road inspection and further recessed to the April 23 Joint Powers meeting and further recessed to May 6th Eagle Lake Town meeting.

Motion by Davenport to recess at 10:00. 2nd Trutna. MC/U