

MINUTES OF CLITHERALL TOWNSHIP BOARD
July 2, 2009
EAGLE LAKE LUTHERAN CHURCH
6:00 P.M.

The first July meeting of the Board of Clitherall Township opened at 6:30 p.m. with the Pledge of Allegiance, led by Chairman Donald Davenport.

Board members in attendance included Donald Davenport, Lyman Trutna and Jan Eitzen. Also in attendance was Jeff Stabnow, engineer.

The supervisors reviewed the minutes of the June meeting. Trutna made a motion, seconded by Davenport, to approve the June minutes as written. MPU

A resident asked about graveling of his road, 183rd St. The resident states graveling was done close to him but was not done on his road. The township was under the impression that it had been graveled. Trutna indicated he would check into it tomorrow.

Fire Dept Report:

Fire Dept is working on a grant that will pay up to \$5000 for a fire hall. They need to have \$100,000 in funds up front and they are close to having that. Next meeting is scheduled for July 9 at 8:00

Culverts:

Culvert repair was done on 405th where it crossed Ditch 16. The culvert was plugged and washed out about 25% of the road. Trutna suggests using an auger to drill down and check for hollow spots and fill those spots. Stabnow questioned if the repair costs should be submitted to the Ditch 16 expenses.

Engineers Report:

Stabnow received feedback from DNR on Antler Lane. They want more information on the planned width of the road. The board discussed options and Stabnow will get back with them. Trutna asked about moving the power poles. Davenport will check on that again. Davenport discussed moving Antler Lane and he is asking for drawings. The board discussed scheduling a road inspection for Antler Lane on July 8, at 6:00, meeting at Davenports.

FEMA Grants:

The board was told the FEMA inspectors have been out to inspect the sites and also heard that some other townships did receive FEMA funds.

Town Line Agreements:

Board is meeting with Nidaros regarding town line agreements and a resolution on July 8 at 8:30 at the Nidaros town hall.

Ditch 16 Resolution:

The county hasn't approved moving forward with the engineering study. Davenport presented a resolution to submit to the county. Trutna made a motion to sign Resolution for Ditch Authority Permission to Replace Township Culvert. 2nd Davenport. MC/U

Graveling:

Trutna presented a gravel test report. Balgaard states they are done with the graveling and Trutna is scheduled to meet with them tomorrow.

The board discussed road move policies and specifics for Antler Lane. A resident has requested the road to be moved on Antler Lane. The board discussed that the resident will need to pay for the road move, but the township will pay that same resident for borrow to fix the remaining portions of that road. They also discussed that several residents have the road encroaching on their property and the township proposes that the township pay 50% and the resident pay 50% to correct the road, similar to Crane Lake.

Culvert Bids:

Trutna will work with Eitzen and Stabnow to draft a document to go out for quotes.

Duetsche Addition:

Stabnow has verified the description of the portion of the road to be vacated.

Townhall:

Trutna presented a possible townhall floorplan. The board will shoot elevations on the lot.

Motion by Trutna to recess July 8 for Road Inspection and Town Line Agreement meeting and July 9 for Fire hall meeting and further recessed to July 16th recessed monthly meeting. Meeting recessed at 9:30.

/s/ Janet Eitzen, Clerk

MINUTES OF RECESSED MEETING
CLITHERALL TOWNSHIP BOARD
July 16, 2009
EAGLE LAKE LUTHERAN CHURCH
6:00 P.M

The July meeting of the Clitherall Township Board was reconvened on Thursday, July 16th, at 6:30 p.m. Present were Chair Donald Davenport, supervisors Lyman Trutna and Dallas Grewe, and Treasurer Polly Berg. Berg recorded the minutes in the absence of Clerk Eitzen.

405th Avenue: John Christensen raised the topic of 405th Avenue and the recent meeting with Nidaros Township. Nidaros has indicated they want to take no action on the road, and they do not want to sign the town line agreement that Clitherall Township presented to them. They found an old agreement, a copy of which is supposed to be mailed to Chair Davenport (not received to date). Davenport indicated that state statutes indicate that the cost of culverts have to be shared between the townships. We will try to track down a copy of the old town line agreement before determining what action should or can be taken next on this road issue. At that point, the Board may make a counterproposal to Nidaros.

Antler Lane Road Moves: Stabnow indicated that he has not heard back yet from the DNR. The supervisors will meet with Anderson Survey next Thursday, the 23rd, at 7:30 a.m. to discuss the new drawing of the road moves on Antler Trail. After the drawing is finalized, Christensen will be better able to provide the Board with an estimate as to the cost of the work.

Crane Lake Drive: We are still waiting to hear back from Nate on the six or so property owners and the letter sent to them. Davenport discussed his email response to the inquiry from Dwight Anderson regarding the right-of-way stakes placed on his property.

Amy Klobuchar Request: Davenport indicated that he received another email from Klobuchar's office with another form that they want the Township to complete. He indicated the form is very similar to those we've already submitted, so it will be rather easy to complete. Trutna made a motion, seconded by Grewe, that Davenport complete the form and submit it in response to the request from Klobuchar's Committee on Environment and Public Works. MPU

Battle Lake Annexation: Last night, Davenport attended the Battle Lake City Council meeting. Prior to the meeting, he presented a copy of the minutes in which Davenport clarified his recent communication with the Mayor. The Mayor presented those minutes to Wanda Berg and asked her to make the necessary corrections as to Davenport's statements.

Ditch 16: Board discussed making another motion to reaffirm its resolution request to change the culvert on North Clitherall Lake Road. Discussion followed as to the size of the original culvert (8 feet wide at the bottom and 6.6 feet across), as well others Davenport inspected, such as the outlet culvert on West Battle Lake, which is 8.5 feet tall and about 14 feet wide. The Board determined it was not necessary to reaffirm the prior motion.

Discussion followed about high water problems experienced by several area lakes in Otter Tail County and the approach several property owners are taking to address the problem.

FEMA Update: Supervisors Davenport and Truta met with the FEMA representative last week to review the road where the Township experienced flooding problems earlier

this year. This process identified 24 spots where work was undertaken to correct road problems created by flooding. The township also provided rough estimates to FEMA. The FEMA report has been completed, and the representative requested that the Clerk sign the report on behalf of the Township. Clerk Eitzen apparently met representative Fitzpatrick in Fergus Falls and signed the report on behalf of Clitherall Township. His report reflects approved costs totaling approximately \$10,000 expended by the Township; the report will have to go through the proper channels for further approvals before the Township will receive any funds in reimbursement from FEMA.

Quartz Road Loan: Loan is maturing on July 21, 2009. Motion made by Grewe, seconded by Trutna, to renew the loan in an amount equal to the balance on the current loan (\$24,264.66) MPU Davenport will call the bank to schedule a time to complete the necessary paperwork.

Compensation Resolution: The Board discussed the terms of the current compensation resolution in light of work performed with respect to the ongoing GPS project for logging culverts and signs. Supervisors also discussed the criteria for meal reimbursement. Berg will revise the current resolution to address certain concerns and will bring it to the Board for discussion and approval at the August meeting of the Board.

Sealcoating: Dallas Grewe indicated that sealcoating of County and Township roads is scheduled for the third week in August. Discussion then followed as to cracks which have appeared since the work was completed on Township roads last year. Depending on the size of the cracks, we may need to retain someone (like Bargaen), or alternatively rent the necessary equipment, to fill the cracks before the sealcoating is placed on the roads. The supervisors will do a road inspection starting at 6:30 a.m. on July 23, 2009, to identify spots where cracks may need to be filled.

Gravel Report: Trutna indicated that the graveling is now complete.

Treasurer's Report: The Board reviewed the Treasurer's report for the month ended June 30, 2009. Trutna made a motion, seconded by Grewe, to approve the Treasurer's report. MPU

Davenport indicated that the supervisors attended a recent Fire meeting at which Girard expressed an interest in becoming a part of the Fire Association. The Association is looking at changing the existing contract to bill townships for the allocation of operational expenses based on (i) population, (ii) taxable building value, and (iii) number of fire calls.

Stabnow presented a petition to the Board to vacate Campground Road in Deutsch Addition. Clerk Eitzen will scan the Petition and forward it to attorney Nate Seeger.

The Summer Short Course is scheduled for Tuesday, July 28th, at 8:00 at the Best Western in Fergus Falls. Berg will submit the registration form with prepayment for all Board members.

The supervisors then reviewed the July claims lists. On a motion by Trutna, seconded by Grewe, the supervisors approved the claims for payment including the processing of a separate check for the registration for the Summer Short Course. MPU Bills and payroll were paid by checks numbered 4164 through 4183.

On a motion by Trutna, seconded by Grewe, the meeting was recessed to July 23, 2009; it will then be further recessed to Tuesday, July 28th for the MAT Summer Short Course in Fergus Falls, at which time the meeting will be adjourned.

Polly Berg
Acting Clerk for the Purpose
of Recording July 16th Minutes