

MINUTES OF CLITHERALL TOWNSHIP BOARD

August 6, 2009

EAGLE LAKE LUTHERAN CHURCH

6:00 P.M.

The meeting of the Board of Clitherall Township opened at 6:30 p.m. with the Pledge of Allegiance, led by Chairman Donald Davenport.

Board members in attendance included Donald Davenport, Lyman Trutna and Jan Eitzen. Also in attendance was Nate Seeger, attorney for the township and Jeff Stabnow, township engineer. Dallas Grewe arrived late.

Fire Dept Report

Trutna reported that the Fire Dept is negotiating for some land for a new fire hall.

Road Inspection

Town Line Agreements:

Bob Meisenheimer spoke on behalf of Nidaros twp and presented the current agreement between Nidaros and Clitherall. He states that his township doesn't want much maintenance on the road. Davenport asked Seeger about agreements being divided 50/50. He spoke that a joint powers agreement could have different interpretations. Meisenheimer doesn't feel that a 50/50 split on the maintenance will be equitable. He suggests that Clitherall take the North part of the road and Nidaros take the South section, even if the split isn't equal. Trutna and Davenport stated that the south part of the road had significant gravel and maintenance a few years ago. Davenport stated that this road is part of the grant he submitted to Amy Klobachur. Clitherall Board will review the existing agreement and work with Seeger on options. The board is considering using a joint powers to divide the road for maintenance.

Crane Lake Drive:

Many of the residents were in attendance at the meeting. Davenport asked the residents for feedback. Residents asked for clarification of where the road would be moved to. Davenport described that the road right-of-way. The residents and the board and Seeger discussed the requirements for the placement of the road. Seeger explained that over time the road will encroach on the homeowners due to maintenance. He explained that the road is the part of the road that is traveled on and the sides of the road that are used for maintenance, such a snow being thrown to the sides during plowing. A resident asked if the township took responsibility of the road years ago from the developer. Seeger explained that the township did take the road, but also the 33 feet on the sides of the road too. Trutna explained that resolving this problem will ensure they resident's have clear title and saleable lots. Davenport explained that the twp was sued due to this same issue on another property and that is what prompted the twp to resolve the issue on Crane Lake. Per Stabnow, the wetlands can be replaced when the road is fixed. Discussion continued about the costs and cost sharing.

The board offered to modify the proposal to include extending the driveways out to the road and include the culverts and 50% of the original quote, plus the overage charges. The residents would pay 50% the quoted \$26,216.00 totaling \$13,358 to the residents, split according to the proposal presented by Davenport.

Seeger stated as all the property owners are represented and are agreeing to this proposal. The residents are to provide him with legal descriptions. He will redraft the agreement including their legal descriptions and will send the agreement to the home owners for their signature. Once the agreements are received, the board will act on the agreements.

Davenport spoke with Seeger about a property abutting Ditch 16. The homeowner questioned Davenport about their drain field for their sewer being in the right-of-way of Crane Lake Drive. The property owner is providing Davenport with more information and he will forward that to Seeger.

The board reviewed road move drawings for Antler Lane. A resident proposing to move the road, providing more land for lake side lots. Seeger described the process for moving the road and vacating the existing road. He will further research the specifics of this road.

The board, Stabnow and Seeger discussed the vacation of Campground Road. Stabnow will be presenting a request to the board for the twp to take over the platted road. Then he will present a petition to vacate the old road. Seeger will then provide advice on the steps required for vacating the road.

The board has a request to move a sign at the corner of 200th St. and 368th Ave. Property owner wants to enlarge their approach. Grewe will follow up with county to have them move it and will also check the reflectivity.

The board discussed options for when to blade the roads after a rain. The discussion was prompted after a resident's complaint.

Road Inspections:

190th was patched. Trees buried in Country Estates road were removed and the holes were patched.

Culvert Replacements:

Stabnow discussed details of culvert replacements with the board. Stabnow will go out for quotes. The board discussed a culvert on Front Street in Battle Lake and asked Stabnow to look at that culvert. Stabnow will bring quotes to the board in two weeks.

Antler Lane:

A review will be scheduled for filling the wetlands. Stabnow will be notified.

South Clitherall Lake Road – Road moves

Terry Davis, land appraiser will be working on a value for paying damages for residents involved with road curves.

Amy Klobuchar grant:

Davenport received a new form in the mail from her office. He submitted the second request, but this request has a payout of 80%.

Zoning Committee:

Volunteers for the zoning committee advisory board:

Richard Mekalson

Robert Ehlert

Al Boyum

Paul Rolandson

Clinton Bengston

Town Hall

Davenport will stake the lot.

Board met Charles Grotte of Otter Tail County Engineer dept to discuss culvert replacement on 405th and Statesboro Road.

Motion by Trutna to recess to August 20. 2nd Grewe. MP/U Meeting recessed at 10:30.

/s/

Jan Eitzen

Clerk, Clitherall Township

MINUTES OF CLITHERALL TOWNSHIP BOARD
Recessed Meeting
August 20, 2009
EAGLE LAKE LUTHERAN CHURCH
6:00 P.M.

The meeting of the Board of Clitherall Township opened at 6:20 p.m.

Board members in attendance included Donald Davenport, Lyman Trutna, Dallas Grewe, Polly Berg and Jan Eitzen.

Davenport discussed an item from the Township Training sessions. He stated that the Market Value Credit will be shorted \$2725.00. In 2010 we will be shorted \$5450. Davenport will call Wayne Stein at the county to find out specifically how this affects the township

Treasurer's Report

Berg presented the Treasurer's Report. Balance is \$185,276.02. That will be decreased tonight due to claims, including gravel bid and shortly the sealing bill will significantly decrease the balance. The board will watch the balance in the next couple of months. Motion by Grewe to approve claims. 2nd by Trutna. MC/U

A resident asked about culverts and tree trimming. He states that on 170th and 365th Ave. trees need to be trimmed. Trutna will continue to try to resolve this.

Motor Patrol

They are planning a joint meeting with the three townships and the city to find a solution to manage cash flow through winter. One option is to take a 5 year average and bill the townships and the city for that amount to stabilize the cash flow. They will meet this fall, probably October.

Berg questioned some bills received for the wheels added to the snow plow truck last winter. Grewe will check into the billing.

A resident, Tom Minten, approached the town board about purchasing his buildings to us for a townhall. The board scheduled a tour of his buildings for 7:00 a.m. on 9/1/09.

Crane Lake Drive: Seeger only has 2 or 3 letters from residents with their agreement. He is going to send followup letters requesting the agreement letter. Davenport stated that there is 3 properties with their septic in the road right of way (Lots 6, 7 and 8). Davenport is going to locate the property line and determine encroachments. A hearing date can't be set until we figure out what to do with these three lots and we get all the agreement letters.

Antler Lane: This road project entails three road moves. 1) Kurt Maethner represents Moliter. Moliter has requested the road be moved to increase the size of the lots. Maethner was to meet with Moliter. The move would affect Lots 15, 16, 17, 18, 19, 20, 21 and 22. The township is considering that Moliter will pay for the road move as they are requesting it. The township would benefit as it would reduce the curve in the road and borrow could be used for other road changes. Moliter would be reimbursed for borrow. 2) Other property owners, lots 22 and 23 would share in the cost of the road move to move the road off of their property. 3) The third road move will affect a metes and bounds property and the cost of this move will be shared. The board is also looking to add a T shaped turnaround at each end. The board set a hearing date for an informational meeting for September 10, 2009 at 7:00.

Gravel Sealing: Blacktop sealing is completed with the exception of the striping.

South Clitherall Lake Rd: The appraiser met with the property owners involved with the curves. The board received a letter from Virginia Lundby's attorney, Robert Russell. The letter states her opposition to the project. She also requested a copy of the appraisers report. The township doesn't have the appraisal report yet. Clerk Eitzen will inform the attorney that that report isn't available yet.

Klobuchar update: Davenport informed residents that the request form for blacktopping South Clitherall Lake Rd went up to a 80% grant. Nidaros applied jointly with Clitherall.

No update from FEMA.

Davenport discussed a request from a resident for posting the agenda on the website. The board agreed that they will draft the agenda on Monday prior to the meeting and post a draft version to the website on Tuesdays. The board will put this into effect in September.

The board discussed the county engineering the road design on Statesboro and options for keeping the water off the road in the spring. Grewe will talk with the county about other options for providing engineering support. Jon Christensen suggested they check with Joe Bushman about helping with this.

Culvert Quotes: The township opened quotes for culvert work per specs provided by Jeff Stabow.

Leitch Excavating: \$22,609.36

Christensen Construction: \$22,000.00

Motion by Trutna to accept Christensen Construction as low bid for culvert replacements. 2nd Grewe.

Additional Info: Granular fill not needed. Backfill with existing material. Additional costs for utility moves would be extra to the township. Landscaping and matting is extra to the township.

MC/U

Christensen expects to start the work after Labor Day.

Campground Rd: Stabnow presented a formal request to the township to take over maintenance of the platted portion of the Deutsche Addition of Campground Road.

The board reviewed the request from Mastec for a permit. The board found some errors in the drawing submitting. Davenport will call Mastec.

Nidaros Town Line Agreement: The board discussed proposing two options to Nidaros. 1) Share costs based on tax capacity value for each township. Approx. 65% Clitherall and 35% Nidaros. 2) Would consider the option proposed by Nidaros that Nidaros take the southern portion of the road and Clitherall would take the North portion. Clitherall would want an understanding of what they propose to do to fix up the south part of the road. Davenport will send an email to Nidaros township explaining the options.

Meeting recessed to 7:00 a.m. 9/1/2009. Meeting recessed 10:00.