

MINUTES OF CLITHERALL TOWNSHIP BOARD
September 3, 2009
EAGLE LAKE LUTHERAN CHURCH
6:00 P.M.

The meeting of the Board of Clitherall Township opened at 6:10 p.m. with the Pledge of Allegiance, led by Chairman Donald Davenport.

Board members in attendance included Donald Davenport, Lyman Trutna, Dallas Grewe, Polly Berg and Jan Eitzen. Also in attendance was Jeff Stabnow, township engineer.

Town Hall

The board opened the meeting discussing the Township Hall meeting at Tom Minten's. The board discussed the possible uses of the property. The buildings could possibly be used for Battle Lake Motor Patrol. Grewe stated that the floor of the shop would not work well for trucks that bring salt in during winter plowing. The salt would destroy the floor and need to be rebuilt. Also a new drain would need to be put in and the floor doesn't have enough of a slope. The board summarized that the property wouldn't work well for the motor patrol without a major investment. The board discussed the possibility of using the property for a town hall. Given the nature of the changes and the work required, the board feels the cost would be greater than starting with a new building. Additionally, the township already owns property to build on. The board wants to continue to pursue building on the township lot.

Davenport worked with the elevation on the township lot. This lot was purchased as a 2.5 acre lot. However, this includes road right-of-ways. The buildable section of the lot is 170' x 317'. Elevations will be transcribed to a print. The county was at the lot recently looking for a elevation marker that is no longer there. Davenport also checked into the survey. Davenport contacted a firm that completed a survey for the lot but the firm stated that they only mark three corner. He also not been able find it on file with the county. Davenport will continue to work on elevations to determine a building site. Trutna is working on cost estimates. Trutna and Grewe will plan to visit with Foltz Buildings. Once a date is set, it will be posted. The board will also pursue bids for having the building built from wood. The board plans to meet with a contractor to get excavation costs. The board will meet again on September 10, at 6:00 to continue to prepare for the September 17th meeting.

Questions were raised about the striping on some of the township roads. Striping was not done on roads with substandard widths as the truck couldn't get in.

The board reviewed and reworked the proposed agenda. The board will plan to post this on Tuesday's to the website.

Approval of August minutes. After making spelling corrections to the minutes, Trutna made a motion to approve the minutes. 2nd Grewe. MC/U

Treasurer's Report:

Berg asked about the Little Falls Machine bill. Grewe did not talk with them yet. Davenport has an invoice from Anderson Surveying that he will get to Berg.

Unallotment Letter from Minnesota Revenue. Based on this letter, the board can hold a special meeting to raise the levy to offset the \$5400 loss. The board will discuss this at a future date.

Motor Patrol:

Last night's meeting was cancelled. The board is still discussing options for managing cash flow.

Fire Dept Report:

They are waiting for a meeting to redraft the contract.

Road Inspections:

A beaver dam at 405th has been cleaned out twice. Trutna will talk with Brian Fitzgerald about trapping them.

The board also discussed problems with thistles in some areas. Trutna will speak with Donny Schmidt about cutting the thistles. He can start immediately.

Trutna will also check with Myron Curtis on when the brush cutting will start.

FEMA Update

Trutna heard that the FEMA application was approved and that the funds were at the state.

Road Projects:

Antler Lane

The board is meeting with the contractor to clarify cost separations for the three segments. Stabnow received notification from Core of Engineers dated 28th of August that starts a 30 day notification period which will result in a September 27th start date for the major fill on the west end, subject to DNR permit.

Statesboro Road

The board discussed that they want to work with the county engineer to design culvert locations and road improvements.

Grant Update:

No update on this

Crane Lake Drive:

Nate Seeger has sent a reminder letter to all participants involved in this move. He has received all but one legal description required to move forward.

The board also discussed three properties that have their sewer systems in the road right-of-way on Crane Lake. The board will ask Nate Seeger to draft a letter to these property owners stating that the township will not be responsible for any damages to their sewer systems. Motion by Grewe to grant “grandfathered” permission to have their sewer systems in the right-of-way, but the township will not assume any liability for the systems. 2nd Trutna. MC/U

South Clitherall Lake Road

Received a letter from an attorney regarding “Curve #2”. Nate Seeger responded to the resident’s attorney. The two attorney’s are continuing to work on this issue.

Town Line Agreements:

The board discussed the proposal by Bob Meisenheimer to split the road and have Clitherall take the North part of the road and Nidaros take the South section. Trutna suggested that Clitherall take over both sections of the road and acquire existing Nidaros township sections 7, 18, 19 and 30 into Clitherall township.

Ditch 16:

Waiting for engineering study.

LADA:

Davenport plans to meet with Battle Lake mayor sometime this week.

Planning and Zoning:

The board is selecting participants for the advisory committee. They anticipate finalizing selections at their next meeting.

Culvert Bids:

Christensen called for locates and plans to start the work next week. He will work with Stabnow to verify lengths of culverts and get them ordered.

Peninsula Trail:

The board went on a road inspection this week on Peninsula Trail. The township can get some borrow to raise the road about ½ mile to correct a drainage problem due low spot without ditches and sections of road out of the right-of-way.

Driveway Approach Permit:

Grewe and Trutna approved permit for Thorstenson. Berg will process appropriate refund. The board discussed change to policy to have resident submit two cashier’s checks or money orders, (no personal checks), one for \$200 and one for \$50. Upon approval, the \$200 cashier check or money order would be returned. Eitzen will update the permit wording and repost to the website. Motion by Grewe to change the policy. 2nd Trutna. MC/U.

Trutna suggested discuss budget at next meeting.

Davenport discussed a District 9 meeting September 15th at Dunn Township Hall, 7:00.

Board recessed the meeting to September 10th meeting and hearing and then, further recess to the 15th for training and further recessed to the 17th for the recessed regular meeting. Meeting recessed at 9:15.

MINUTES OF CLITHERALL TOWNSHIP BOARD
Recessed Meeting – Town Hall Discussions
September 10, 2009
EAGLE LAKE LUTHERAN CHURCH
6:00 P.M.

Davenport opened the meeting at 6:45. In attendance were Don Davenport, Lyman Trutna, Dallas Grewe, Polly Berg, and Jan Eitzen. Jeff Stabnow, engineer, was also in attendance.

Davenport presented a contour drawing of the lot. Trutna presented a rough estimate for a stick-built town hall.

The board recessed to after the 7:00 informational meeting for Antler Trail. Motion by Trutna to recess. 2nd Grewe. MC/U. Meeting recessed at 6:55.

Meeting reconvened at 8:45

Davenport spoke with John Christensen about providing an estimate for excavating the lot.

Davenport and Eitzen will work on preparing a resolution for the meeting.

Motion by Trutna to recess to September 15 for township training. 2nd by Grewe. MC/U. Meeting recessed at 9:20.

MINUTES OF CLITHERALL TOWNSHIP BOARD
Recessed Meeting – Town Hall Discussions
September 17, 2009
EAGLE LAKE LUTHERAN CHURCH
6:00 P.M.

Davenport opened the meeting at 6:30. In attendance were Don Davenport, Lyman Trutna, Dallas Grewe, Polly Berg, and Jan Eitzen. Jeff Stabnow, engineer, was also in attendance.

Davenport presented cost estimates for the townhall. Trutna made motion to draft resolution for \$157,650.00 to present to the residents. 2nd Grewe. MC/U

South Clitherall Lake Road, Curve by Lundby Farm

The board scheduled to meet with Nate Seeger, township attorney sometime next week to review options and develop a response to their attorney's letter. This is tentatively scheduled for the 23rd or 24th. Davenport will post this meeting as soon as a date/time is established.

Motion by Trutna to recess monthly meeting until after recessed annual meeting. 2nd Grewe. MC/U. Meeting recessed at 6:55.

Meeting reconvened at 8:15.

Grass cutting: Trutna spoke with Schmidt on cutting the grass. Schmidt will start this weekend.

Culvert repairs: Stabnow gave an update on the culvert repairs. One culvert spec is being revised due to a site visit. The board discussed other locations. The board scheduled a road inspection for Monday, September 21, 2009 at 5:00.

The board received an invoice from the City of Battle Lake for half of a C&C Consulting invoice. Davenport will followup on the invoice.

Davenport also discussed a desire for some long range planning with the City of Battle Lake and Everts. He will try to meet with Battle Lake Mayor this week.

The board discussed a drainage problem on Crane Lake drive but assumed they could not doing anything with it this fall.

Trutna mentioned a beaver problem on 405th. They are filling up the culvert. Grewe will mention the problem to some trappers.

Trutna will check with Cordis again on tree trimming.

Zoning Committee: The board intends to have an advisory group established at the next meeting.

Some residents asked about the rules of order for voting and the guidelines that govern the township board. The board directed them to the state statutes. The board will also discuss the voting results with township attorney, Seeger.

A resident suggested that the township attorney attend more meetings.

Another resident asked about contesting the town hall vote. The board directed them to the statutes.

A resident asked the status on South Clitherall Lake Rd. Davenport responded that they plan to meet with the attorney and set up a right-of-way hearing. A resident asked why the township is working on that road. Davenport explained that residents from Crane Lake petitioned the board to fix the road. Discussion continued on improvements to South Clitherall Lake Road.

Treasurer's Report

Berg presented the treasurer's report. Motion by Grewe to approve the Treasurer's report. 2nd Trutna. MC/U.

Motion by Trutna to adjourn. 2nd Grewe. MC/U. Meeting adjourned at 10:00.

/s/ Jan Eitzen, Clerk