

MINUTES OF CLITHERALL TOWNSHIP BOARD
NOVEMBER 20, 2008
EAGLE LAKE CHURCH
7:00 P.M.

The Clitherall Twp Board opened w/the Pledge of Allegiance, led by Chairman Donald Davenport. Donald Davenport opened the meeting at 7:05 p.m.

Twp Engineer Jeff Stabnow delivered the Engineer's Report. He spoke of Ditch 16, and that the water level in Lundeberg Lake is currently higher than that of Clitherall Lake. Westwood Dr needs to be swept. Sand has washed from the shoulder, and has reportedly left residue on the road. Engineer Stabnow has yet to resolve contract issues w/the board re Errors and Omissions coverage for the Twp Engineer's position.

Minutes of the October Meeting were approved on a motion by Dallas Grewe, 2nd by Lyman Trutna. M/CU.

Treasurer's Report - reviewed by Chairman Don Davenport and members of the board. Treasurer's Report was approved on a motion by Lyman Trutna, 2nd by Dallas Grewe, M/CU.

Motor Patrol Report - Dallas Grewe reported that wheels have been added to the snow plow on one truck, sold by Towmaster of Fergus Falls, and shoes on the other two. Future bills will decline as fuel prices decline. Only Clitherall Twp has paid for wheels on snow plows, and this truck will plow Clitherall Twp, exclusively.

Fire Dept – Lyman Trutna reported that a new contract w/other municipalities sharing fire protection is pending, and should be completed at the beginning of the next year.

Road Inspection – Lyman Trutna spoke of improvements needed on Antler Lane. This work can be completed next spring. A Right-Of-Way Hearing will be held prior to the work being done. Crane Lake Road was not properly recorded when it was built some 40 years ago. This causes complications today. An Informational Hearing will be scheduled for the purpose of eventually placing Crane Lake Road in its proper place, and recording it appropriately. There are currently four property owners who are effected by this error. They will be asked to share in the cost of moving this road. Chairman Davenport offered the board's proposal for locating and recording Crane Lake Road at this location, and that the costs of this will be shared among the effected property owners and the twp. The costs to each will be determined later. A Public Informational Meeting will be held re this issue is scheduled January 8, 2009.

George Hiefert of GNU Trucking ran a magnet over all twp roads west of Highway #78 and picked up only four pieces of metal. Mr. Hiefert was concerned that many claims for tire damage, and flat tires, could have been caused by nails in the roads, and not wire. 10% of what has been owed him by the township has been held back until the issue of metal in the gravel has been resolved. George will get a receipt from all claimants and present to the board.

LADA has tentatively scheduled an Industrial Park Feasibility Meeting the 1st week of December of this year. Part of the discussion planned is to extend water and sewer service outside of the BL city limits to an industrial park. They have extended an invitation to the Clitherall Twp Board. Clitherall Twp Board has agreed to hold a recessed meeting w/ LADA at 4:30 p.m. Wednesday, December 3rd at the BL City Hall.

Clitherall Lake Road South – A road was originally surveyed in 1909, on the section line along what is currently owned by Patrick Didier, approaching the curve from the east, and heading west around the curve, heading up the hill. The original section can be easily vacated, as the current road path way south of that. It appears that moving the corner in a south easterly direction would be the best way to remedy this. The board scheduled a recessed meeting on Wednesday, December 3rd at 6:30 p.m., at Eagle Lake Church to determine the most appropriate path of this portion of road, as well as to determine meeting dates dealing w/So. Clitherall Lake Road, Crane Lake Drive, Antler Lane, Antler Drive, and ordinance issues.

Town Hall – Discussion centered on type of building, needs of the twp, as well as size. Lyman will look at dimensions of town halls in neighboring twps. This issue will be further discussed at the Annual Meeting.

Discussion involving issues regarding the recent election and our polling place followed. Larger signs could be needed at the parking place for voting. Also, there should be a more restrictive barrier separating the polling place and the church.

Planning and Zoning - Dallas Grewe and Donald Davenport met w/Nate Seeger, Co. Att'y David Hauser, and Bill Kalar re zoning issues. Various issues regarding the proposed ordinance were discussed, particularly w/county jurisdiction regarding shoreline management. Subdivisions of property must be dealt w/both on county and twp gov't. Donald Davenport has made some necessary modifications and corrections on the current document. At this point, it seems that the document is ready to be adopted at a public hearing, unless there is some strong objections presented to any of the parts of the ordinance.

Township loans – Discussion of twp budget, and loan repayments. Chairman Donald Davenport would like to pay off the oldest loan(s) first. Lyman made a

motion to pay off loan 111471 in the amount of \$34,013.90 plus interest accrued to the date of payoff; Dallas Grewe seconded the motion. M/CU.

Bills were paid beginning w/check #3992 and ending w/check #4024 on a motion by Dallas Grewe, and 2nd by Lyman Trutna. M/PU.

On a motion by Dallas Grewe, 2nd by Lyman, the meeting was recessed until 4:30 p.m at the BL City Hall, and then to Eagle Lake Church at 6:30 p.m on Wednesday, Dec 3rd, 2008.

J. Bruce Larson, Dep'y Clerk
Clitherall Twp

MINUTES OF CLITHERALL TOWNSHIP BOARD

Recessed Meeting
December 3, 2008
Battle Lake City Hall
4:30 P.M.

Meeting called to order at 4:30. In attendance from Clitherall Township: Don Davenport, Dallas Grewe, Lyman Trutna, Jan Eitzen and engineer Jeff Stabnow. The Battle Lake City council was also represented: Les Estes, Chuck Reeves, Bert Olson, JJ Cline, and Wanda Berg. Also in attendance was Sean Kruschke, Economic Development Director for Battle Lake.

The meeting was called to discuss extending water and sewer service into south Battle Lake and into Clitherall Township.

Bert Olson spoke on his concerns of the existing conditions and keeping the water free from contamination.

Kruschke spoke of a business coming to Battle Lake wanting city water. He also stated that three other potential businesses had spoken with him about coming to town and two of the three would need water.

Davenport presented Clitherall Township zoning map. He pointed out that Hwy 210 frontage is designated as commercial property. Clitherall expressed interest in participating in the feasibility study.

Stabnow mentioned the positive aspect of bringing fire protection to these areas too if water service is expanded.

Battle Lake asked for feasibility costs to be presented in segments so Clitherall Township can decide how far to go with the study.

Berg mentioned that she spoke with Pat Conroy from Fergus Falls who suggested that some grant money may be coming available to support a project such as this.

JJ Cline spoke that he could work with Nate on how the two entities could move forward. Davenport suggested that Everts should be involved as well.

Estes suggested an engineer join future meetings to answer questions.

Davenport asked for a copy of the existing water main layout.

The group discussed the possible time frames for the feasibility to be prepared for any grant money. The feasibility can take two months.

Davenport will schedule with Olson to look at maps.

Meeting recessed at 6:00.

MINUTES OF CLITHERALL TOWNSHIP BOARD

Recessed Meeting

December 3, 2008

EAGLE LAKE CHURCH

6:30 P.M.

Davenport called the meeting to order at 6:58 p.m.

In attendance were Don Davenport, Dallas Grewe, Lyman Trutna, Jan Eitzen and engineer Jeff Stabnow.

Davenport received a call this week regarding a resident wanting to pay off his assessment from an previous road project. Davenport spoke with Wayne Stein, County Auditor about the procedure, then advised the resident to pay the township directly.

Stein also told Davenport that he recently received the Ditch 16 Viewers Report and would be reviewing it.

South Clitherall Lake Road

The board reviewed the South Clitherall Lake Road map and discussed options for redefining the road. According to Davenport, Nate Seeger found a portion of the road recorded in 1909, which is not where the road is now, but the recording may no longer be applicable. Trutna asked if that recorded road would need to be abandoned. The board will need to ask Seeger about that. The board proposed a new curve to the road. Davenport asked Stabnow to check on the state specifications for curves

in the road to be sure the township remains eligible for any grant funds that may eventually become available. Next, Davenport will meet with Anderson Surveying and, with Seeger's input, will have the legal description redefined. In two weeks, the board hopes to have enough information to set a hearing date.

Crane Lake Drive

In two weeks, Davenport will have a sample expense calculation. The board needs to get a cost estimate to move the road. Stabnow will research where the borrow can come from. The board will need to determine an amount that the township is going to cover and will calculate the remaining expense. The four resident's will need to agree to pay their share of the expense in a separate agreement.

Antler Lane

Need to have a hearing on Antler Land and Antler Trail by the end of April. The board will need to verify the legal description and will coordinate with Anderson surveying. Will also need DNR approval to move the road.

The board discussed changing the regular and recessed meeting schedule. Motion by Trutna: The board will convene for two meetings a month, the first and third Thursday starting in 2009, except for January which will meet the 8th and 22nd due to the holiday. Bills will be presented at the first meeting and paid at the second meeting. The meeting start time will be changed to 5:30 and routine items will be moved to the beginning of the meeting and public items will be discussed closer to 7:00. Meetings will end at or before 9:30. The treasurer's report will be presented at the second meeting. Minutes will be approved at the first meeting. 2nd Grewe. MC/U

The board started a checklist of items they are working on. It will be added to the backoffice function on the website.

The board discussed snow removal, grass cutting and spraying options.

Motion to adjourn by Grewe. 2nd Trutna. MC/U. Meeting adjourned 9:05.

/S/ Jan Eitzen
Clerk, Clitherall Township