

MINUTES OF CLITHERALL TOWNSHIP BOARD  
December 3, 2009  
EAGLE LAKE LUTHERAN CHURCH  
6:00 P.M.

The meeting of the Board of Clitherall Township opened at 6:15 p.m. with the Pledge of Allegiance, led by Chairman Donald Davenport.

Board members in attendance included Donald Davenport, Lyman Trutna, Dallas Grewe, Polly Berg and Jan Eitzen. Also in attendance was Jeff Stabnow, township engineer.

Approval of October and November Minutes:

Davenport corrected a typo and clarified discussion on townline agreements. After corrections, motion by Trutna to approve October Minutes. 2<sup>nd</sup> by Grewe. MC/U. Motion by Grewe to approve November minutes. 2<sup>nd</sup> Trutna. MC/U

Committee Reports:

Motor Patrol: Motor Patrol hired two new employees and they are ready for the season.

Fire Dept: Another meeting Monday Dec. 21 at 7:00 at the Battle Lake Firehall. They are still negotiating contracts.

Road Inspections:

Davenport asked about beaver clean up on 190<sup>th</sup>. Trutna has asked Fitzgerald to trap at 190<sup>th</sup>. Darren Torgusson trapped several beavers on 405<sup>th</sup>.

Trutna and Grewe were filling muskrat holes in some roads last month and they reported that their repairs were holding.

Road Improvement Projects:

Culvert Repairs

Bonnie Beach: Jon Christensen spoke about road work on Bonnie Beach road. They have some culvert in now to handle the spring run off. The remaining road work will happen in the spring. Culvert at Larry Nelsons needs accommodate a semi wide and will be done in the spring. The board discussed specifics of culvert installations with Jon Christensen and Jeff Stabnow.

Antler Lane:

Seeger has found some older records showing a road platted further west than where the proposed road would be. The board and Stabnow intend to request another meeting with Terry Letcher with this new information. Seeger also found a newly posted ordinary high water level for Lundeberg Lake, Lake 56-0289 on Lake Finder on DNR website. This new information can affect the road elevation.

South Clitherall Lake Road:

Davenport called Terry Davis on the appraisal. Davis had questions for Seeger causing the delay in completing the appraisal.

Crane Lake Drive:

Davenport is going to write a letter to the property owners describing options for them regarding the sewers and drain fields that are in the road right-of-way.

FEMA:

Another check was received from FEMA last week.

Statesboro: Ottertail county engineer thinks he will have something ready for the board sometime in January.

Planning and Zoning:

Next meeting is scheduled for Wednesday 12/9.

Townhall:

A committee is being established. Trutna is working on getting six participants. An architect will be attending the meeting Dec. 17 to discuss options. The townhall committee plans to meet December 9, 2009, at 1:00 p.m. at the townhall site and then will move to the church to conclude the meeting.

LADA:

Davenport still plans to meet with Reeves to discuss water and sewer options.

Town Line Agreements:

The board plans to attend the Nidros meeting on December 9, at 8:30 to discuss town line agreements.

Other business:

Trutna read a letter from a Robert and Linda Ehlert and Romaine Bengston thanking the board for their timely response and the work put into resolving a problem on 355<sup>th</sup> Ave.

Motion by Trutna to recess, 2<sup>nd</sup> Grewe. MC/U. The meeting is recessed to 12/9/2009 at the townhall site, and further recessed to 12/9 at 8:30 for the Nidros board meeting.

Janet Eitzen, Clerk

MINUTES OF CLITHERALL TOWNSHIP BOARD  
December 17, 2009  
EAGLE LAKE LUTHERAN CHURCH  
6:00 P.M.

The meeting of November 3, 2009, was reconvened by Chairman Donald Davenport at 6:30 p.m.

Davenport asked about the beaver blockage at 190<sup>th</sup>. A resident suggested burning the dam. Trutna will check with trappers again.

Antler Lane: Stabnow spoke with Terry Letcher today. Stabnow told Letcher the board has further information on the road right-of-ways. Letcher stated he would probably still stick with his position leave the road where it is currently. Grewe will speak with Rick West, Otter Tail County engineer to get his perspective on the situation.

Town hall: Scott DeMartelaere presented information on town hall architectural plans. The Town hall committee has a copy of the Orwell town hall and is using that as a starting point to discuss plans.

Appraisal Update: Terry Davis said next week he will have the appraisal.

Crane Lake Drive: Davenport has drafted a letter and has Nate Seeger reviewing.

Town Line Agreements: Davenport stated that the board recently discovered that documents sent to Nidaros weren't share with all board members. They are still in disagreement as to the amount of road rebuild needed on 405<sup>th</sup>. To help resolve the issue, Nidaros board suggested that Rick West from Otter Tail County provide his opinion on the road rebuild. Nidaros is to make a first draft of the letter to sent to Rick West and will send to Clitherall for their approval. The final letter will be signed by both Nidaros and Clitherall.

Planning and zoning: The committee met on the 9<sup>th</sup> of December. Committee is making good progress going through the existing documentation.

190<sup>th</sup> Loan: This loan matured in November. Motion by Trutna to renew the loan. 2<sup>nd</sup> Grewe. MC/U. Motion by Trutna to pay \$10000 toward principal on this loan. 2<sup>nd</sup> Grewe. MC/U.

Treasurer's Report: Motion by Grewe to approve Treasurer's Report. 2<sup>nd</sup> Trutna. MC/U. Berg informed the board that she has a form from Minnesota Management and Budget office that she will be completing that will set up the township to receive payment electronically.

Motion by Grewe to pay checks 4257 through 4275. 2<sup>nd</sup> Davenport. MC/U.

Motion by Grewe to recess to Fire Meeting January 21. 2<sup>nd</sup> Davenport. MC/U. Meeting recessed at 8:30.