

BOARD OF CLITHERALL TOWNSHIP  
MINUTES OF JULY 17, 2008 REGULAR MONTHLY MEETING  
7:00 P.M.  
EAGLE LAKE CHURCH

The Clitherall Township Board held its regular monthly meeting at 7:00 P.M. Thursday, July 17, 2008 at Eagle Lake Church. Chairman Donald Davenport opened the meeting at 7:31 P.M. with the Pledge of Allegiance.

Board members present were Don Davenport, Dallas Grewe, Lyman Trutna, Polly Berg, Jan Eitzen and Bruce Larson (deputy clerk).

Jan Eitzen gave an update for a twp web site. Based upon her research, including costs, a website can be made available with a number of features of value to the twp. Residents in attendance reacted favorably to a twp website. Several features of this proposed website were reviewed. Clerk Jan Eitzen said the cost would be approximately \$800.00 for set up. Lyman Trutna made a motion the twp approve using Clerk Jan Eitzen to build a twp web site. 2<sup>nd</sup> by Dallas Grewe. M/CU. Lyman Trutna made a motion the twp expend up to \$800.00 for Clerk Eitzen to build the above-mentioned web site. 2<sup>nd</sup> by Dallas Grewe. M/CU.

Treasurer's Report: Month-End Balance as of June 30<sup>th</sup>, '08 is \$136,979.02. As of July 1<sup>st</sup>, the IRS mileage rate has been changed. The Treasurer's Report was approved on a motion by Lyman Trutna, 2<sup>nd</sup> by Dallas Grewe. M/CU.

Minutes from 6/19/08: The minutes of the previous regular meeting were approved on a motion by Dallas Grewe, 2<sup>nd</sup> by Lyman Trutna. M/CU.

Motor Patrol Report: Dallas Grewe reported that the Motor Patrol will increase its rates from \$85.00 per month to \$100.00 per month due to increased fuel costs. This rate will fluctuate with an increase or decrease in fuel prices.

Town Hall Building:

Fire Dept Report: A new contract with the BLFD is being discussed. BLFD is currently looking at construction of a new building.

Road Inspection Report: Culvert will be replaced on 160<sup>th</sup> St. in the next couple of weeks. Approximately  $\frac{1}{4}$  of the gravel to be delivered by George Heifert has been completed at this time. This is due to a truck break down, and some work

left to complete in Eagle Lake Twp. Donald Davenport will meet with Otter Tail Power regarding moving their power line on Antler Lane.

Jeff Stabnow opened quotes for the upgrade for Statesboro Drive, for the Clitherall Twp portion and Girard Twp portion. Tom Alfs, of Otter Tail Aggregate, delivered a quote of \$25,550.00 for the Clitherall Twp Segment, and \$22,500.00 for the Girard Township Segment. A recessed meeting will be held to deal with this project as well as other road projects. This meeting will be held July 31<sup>st</sup> at Eagle Lake Church at 6:30 P.M. Engineer Stabnow will have some information regarding the Base One Product at this meeting, as well as other dust control products.

A discussion of moving the road R/W on Crane Lake road followed, as it currently is not in the twp R/W. An estimate of costs of moving the R/W or filling the swamp just north of the property owner will be discussed at a future informational meeting. Costs of remedying this problem, and who is responsible for these costs will be determined when estimates are completed. A meeting with the contractor will be held, tentatively, at 5:00 P.M., on Monday, July 21<sup>st</sup> at Eagle Lake Church.

Engineer J. Stabnow gave an update on road work on the Deutsch Development Road.

Tom Macheledt spoke of using calcium chloride on Everts twp roads. There have been problems.

Board members intend to visit Base One road sites for an evaluation on Monday, July 28<sup>th</sup> at a recessed meeting at 5:00 P.M., commencing at Don Davenport's home. Engineer Stabnow will contact Central Specialties to find locations where this product has been applied.

Road Hearing for Westwood Drive has been scheduled for August 7<sup>th</sup> at 6:00 P.M. Statesboro Drive Hearing is 9:00 A.M. on Saturday, August 9<sup>th</sup>, Klar-Jo Hearing at 10:30 A.M. on Saturday, August 9. All Hearings will be held at Eagle Lake Church.

South Clitherall Lake Road: Donald Davenport discussed changing the route of South Clitherall Lake Road around the former Carl Christianson property. A cost estimate of re-routing this road south of the property in question is an option. The sharp curve in the road at this property has reportedly been the cause of a number of accidents.

Gene Smith questioned the twp's removal of trees on a segment of twp R/W.

Ditch 16:

Grass Mowing: Tom Macheledt reported that most of the ditch mowing has been completed at this time.

Engineer's Report:

Planning and Zoning – Community Growth Proposal:

Redevelopment Authority: Donald Davenport summarized the function of the Lakes Area Redevelopment Authority, and other area economic development plans, including JobZ, that may have an economic impact on this area. A motion was made by Trutna for Clitherall Township to look into participating in the JobZ program; seconded by Grewe. MC/U. Lyman Trutna made a motion to bring to a twp meeting a state official to explain benefits to those in need of assistance w/in Minnesota Townships. 2<sup>nd</sup> by Dallas Grewe. M/CU.

Chairman Donald Davenport presented copies of the most recent zoning map prepared by CGI. It contains some significant changes as suggested by township residents.

Davenport also presented a new Land-Use Matrix and other changes to the zoning ordinance, also prepared by CGI.

Contract for Township Engineer:

A motion was made to pay the bills, beginning w/check #3910 and ending w/check #3927 by Lyman Trutna; 2<sup>nd</sup> by Dallas Grewe. M/PU.

A separate motion was made to pay Tom Macheledt the sum of \$2695.00 for ditch mowing on a motion by Dallas Grewe; 2<sup>nd</sup> by Lyman Trutna. M/PU.

Grewe made motion to recess meeting at 10:20 p.m. 2<sup>nd</sup> by Trutna. MC/U

/s/ Bruce Larson, Deputy Clerk

BOARD OF CLITHERALL TOWNSHIP  
MINUTES OF JULY 31, 2008  
RECESSED REGULAR MONTHLY MEETING  
6:30 P.M.  
EAGLE LAKE CHURCH

The Clitherall Township Board held its recessed meeting at 6:30 P.M. Thursday, July 31, 2008 at Eagle Lake Church. Chairman Donald Davenport opened the meeting at 6:39 P.M. with the Pledge of Allegiance.

Board members present were Don Davenport, Dallas Grewe, Lyman Trutna, Polly Berg, and Jan Eitzen.

#### Loan Balance

Berg expressed concern over the loan balance on the Quartz Road loan. The CTAS balance is considerably lower than what the bank shows as the balance. She will check into the discrepancy.

#### Base One Road Inspection

On Monday, July 28<sup>th</sup>, the board and Jeff Stabnow looked at two roads south of Evansville with Base One product on them. One had had the Base One on for a couple of years. Both roads were dusty. It appears the product does nothing for the dust control. The roads were hard and smooth but with some washboards. Then they went close to Frazee to look at two more roads with Base One and a chloride. They were dust free but were very rough. The final road they looked at had Base One and a layer of oil mixed with rock like a seal. That road was good. The board has asked Stabnow to research costs associated with that solution.

#### Special Assessment Policy

At the road improvement hearings the board has received a lot of feedback regarding the township financing the road projects. Some residents would like the township to finance the improvements and assess the residents.

Davenport presented some calculations.

Based on a total land value of Clitherall Township of \$189,953,800, the township could borrow .25% (\$474,885) in short term loans and 2.00% (\$3,799,076) in long term loans. The township currently has \$132,182 in short term loans and \$42,454 in long term loans.

If the township financed all three projects at the maximum amount (no residents paid up front), the short term loan amount would be \$56,500 and long term would be \$630,155 for the three projects.

Davenport presented two scenarios, one at 10% and one at 7%, based on how the county would assess the loan. The principal amount stays the same each year and the interest is added on, making the payment amount each year variable.

Summary: 1) The township is not at the state statute limits and could borrow the amounts for these projects. 2) The scenarios presented showed the difference in the interest rate change.

The statutes indicate that the township can only sign a certificate of indebtedness for 5 years. The board expressed concern over the possibility that the interest rate charged to the township may increase more than the interest rate agreed to for the project. The also expressed concern over the duration of payoff for

projects over \$100,000 out to 20 years. They feel the duration should be 15 years.

Trutna motion: Board is looking at reducing the interest rate and reducing the duration of the loan payoff. 2<sup>nd</sup> Grewe. MP/U

#### Statesboro

John Christiansen spoke on behalf of Richard Jibbens. He is unwilling to allow his field to be used for granular borrow fill if he is being assessed as is now presented. This means the bid may need to be reworked to find fill from somewhere else. The royalty amount will need to be added to the bid.

Discussion ensued about options for how to coordinate the borrow fill.

Township will need to reject bid based on borrow location falling through. This project will be rebid and include the contractor to coordinate the borrow fill.

Discussion ensued with Christiansen and board regarding South Clitherall Lake Road. Christiansen reported that it is not a protected water according to Terry Letcher. Landowner (Didier) will be meeting with board to discuss options for resolution.

Davenport presented letter from Seeger regarding Crane Lake Drive. The road was never recorded with the court house. Township will need to engage in legal process to claim road right-of-way.

#### Election Judges

Motion by Dallas to appoint election judges presented by Eitzen. Listed as follows:

- Al Domke
- Carol Domke
- Bruce Larson
- Polly Berg
- Jim Eitzen
- Carol Stewart
- Deb Uselman
- Mary Nelson
- John Swenson
- Grace Christiansen
- Roy Graham
- Sheila Graham
- Carl and Judy Carlson
- Rod Broding
- Connie Brucke
- Students
- Sadie Eitzen
- Zac Horvath

2<sup>nd</sup> by Grewe. M/P U.

### Zoning Map

Davenport presented new zoning map, but there are some errors, including rounded corners. Davenport will coordinate to make corrections.

### Town Line Agreements

Board needs to complete town line road agreements for maintenance. Trutna will bring agreements to next meeting.

### Redevelopment Authority and JobZ

Davenport discussed JobZ and suggested that the board have someone present information at the next meeting. Davenport also mentioned that LADA had been presenting that Clitherall Township had agreed to a \$5000 contract for services. He clarified that nothing has been agreed to or voted on by the board.

### Gravel Invoice

Motion to pay G & U Trucking invoice for gravel on check # 3929 by Trutna. 2<sup>nd</sup> by Grewe. M/P U.

### Reopen 190th

Motion by Trutna that the board adopt a resolution to reopen 190<sup>th</sup>, due to the water receding. 2<sup>nd</sup> by Grewe. M/P U.

Trutna suggested that the board create a list of projects at the beginning of the year and manage that project list through out the year.

Motion by Grewe to adjourn at 9:34 p.m. 2<sup>nd</sup> by Trutna. MC/U

/s/ Jan Eitzen, Clerk