

BOARD OF CLITHERALL TOWNSHIP  
MINUTES OF AUGUST 21, 2008 REGULAR MONTHLY MEETING  
7:00 P.M.  
EAGLE LAKE CHURCH

The Clitherall Township Board held its regular monthly meeting at 7:00 P.M. Thursday, August 21, 2008 at Eagle Lake Church. Chairman Donald Davenport opened the meeting at 7:10 P.M. with the Pledge of Allegiance.

Board members present were Don Davenport, Dallas Grewe, Lyman Trutna, Polly Berg, and Jan Eitzen. Also in attendance was Jeff Stabnow.

Treasurers Report:

Month end balance is \$105,241.75  
General Fund: \$ 8837.12  
Road/Bridge: 95730.16  
Fire Fund: 674.47

Davenport stated that we did not budget enough for elections this year as we have two elections. The township moved 8000 from Road and Bridge to General. That needs to be moved back, but doesn't need to be done right now.

Motion to approve treasurer's report: Trutna. 2<sup>nd</sup> Grewe. MP/U

Road Improvement Hearings:

402<sup>nd</sup>:

Notice was put in the paper for request for bid. No decisions will be made until the bids come in September 11, 2008.

A resident asked about an appeals process for the assessment. Davenport responded that there is an appeals process similar to the county's. Jibbens has removed his for sale signs.

Westwood:

Dave Trites spoke in favor of paving the road. He feels the road is up to specs and feels the population density supports it. He requested the township reduce the rate of interest. He feels that would reduce the opposition. He also requests the township make a fair contribution.

Davenport responded that at the last hearing the residents were very opposed, even if the township reduced the interest rate. Davenport stated that according to one of the paving companies they have a shortage of black top product and their prices reflect the shortage. Stabnow stated that he hasn't seen any decrease in the prices yet.

Dick Peterson stated that the township has paid for upgrading the road beds on other roads and this road doesn't need to be upgraded and requested some consideration of that by the township.

A concern was raised about replacing the culvert that there would be settling in the dirt. Grewe stated that often the culverts are replaced a year before the black topping project.

Davenport offered to recess this meeting to discuss again this project with the residents. Peterson asked what the township would be willing to offer the residents.

Davenport described that the township can only borrow for a maximum of 5 years and thus is exposed to an interest rate increase.

Trutna shared his concern about contributing to this project as he needs to be fair to other residents and other road projects.

Davenport described dust control options the board looked at.

Grewe stated that he couldn't support the paving project at this point based on the number of residents in attendance at the last hearing that were opposed to it. He also stated the township has never participated in paving a dead end road.

Trutna feels that the residents should contribute to the paving of the road as it is not a through road.

Grewe and Trutna are both in favor of offering the 7% interest rate to the residents for the paving project.

Another resident spoke that she is not in favor of township funds being used to pave a township road. The funds should be used to maintain the existing roads.

Trites will talk with residents and see if he can gain support based on the 7% interest rate. The board will be meeting again in two weeks to discuss planning and zoning. This issue can be discussed again then.

Lakes Area Development Association:

Dan Malmstrom spoke to the group to describe Lakes Area Development Association (LADA). He described that area businesses are struggling. Two businesses closed last week. The school district is projected to lose 117 students to open enrollment to Underwood, Henning and Fergus. At \$6000 per student, that is a big negative impact on our school. LADA was formed to look at ways to attract students, help local businesses, housing developments, etc. Everets

Township and the city of Battle Lake have both signed contracts for services with LADA. The school is also looking at contracting with LADA.

Davenport made a motion for Clitherall Township to enter into the contract and split the payment for half September 1 and the second half early November. Malmstrom agreed that LADA would be willing to wait for second half of payment. 2<sup>nd</sup> Trutna. MP/U

The contract with LADA will be discussed again at the annual meeting.

#### Road Inspection Report

##### Wire in gravel:

Board inspected piles used for roads. George Heifort has two piles. One pile has class 5. The other was made up for Underwood project with wire mesh in it. Additional gravel was dumped on top of it. This is the pile George used to put on the roads. The board dug into the piles and could not find any wire or metal in the piles. There is still wire on the roads. George used the magnet on 170<sup>th</sup> today and found wire, screws, nails, etc. LaVay Thompson brought a bag of metal picked up on various roads.

A resident asked what the board intends to do.

Davenport responded that the board is taking bills from residents who have had to have tires repaired and ask that they bring the material that punctured the tire if possible. George is also going over the roads with a magnet after it is bladed.

A resident asked if they were going to get class 5 put on the roads as they don't have class 5 on the roads now. It is full of rocks and dirt. He lives on 190<sup>th</sup>. He requests the board take a look at the gravel in front of his place.

The board agreed to come by and look at his gravel.

Lavay Thompson asked about trimming the trees. Trutna stated he is working on trimming the trees.

A resident asked about the motor patrol doing the tree cutting. Another asked about using more than one contractor to do the cutting. Trutna responded that he think 90% of the cutting has been done.

Trutna also mentioned that the overgrowth may have kept people from driving too close to drop off ditches.

#### Motor Patrol Report:

Grewe stated that another township used a technique that prevents so much gravel going in the ditch. He will present the technique to the motor patrol. There was a price increase with the Battle Lake Motor Patrol.

Fire Dept Report:

Trutna is waiting on a letter from Nate Seeger

Gravel Test Report:

Stabnow explained the gravel test reports that were received from Central Specialties. Stabnow stated the results of these reports were within the acceptable range. The samples are not current samples as they were from 2006. The board doesn't want anymore gravel from the pile that had the wire in it. They wanted samples from the second pile that would supply the remaining gravel. George's invoice will be pending based on resolving any questions Trutna has with the invoice.

Engineers Report:

Donny Schmidt is making the Gopher 1 call for the culvert replacement on 160<sup>th</sup>.

Antler Lane: Stabnow has measured the distances along the part to widen. Davenport spoke with Otter Tail Power about moving the line. The board requested a drawing and then would like to meet with Stabnow at the road to review. Then the board would like to go to DNR.

The board would like to discuss this further at the recessed meeting.

Stabnow stated that on Statesboro and Klar Jo the contractors would be responsible for working out the borrow. The core of the road for Klar Jo is suitable and wouldn't need to set over a winter. Stabnow will put Klar Jo bid advertisement in the Tribune.

Township website:

Board agreed that the website should go live and board can review online and make change recommendations.

Planning and Zoning:

Davenport presented the latest zoning map. Discussion about zoning ensued. The next steps for the board is to review the matrix and correct any inconsistencies.

Davenport mentioned the letter from Robert Sip from the Minnesota Dept of Agriculture. He felts some of the comments were very valid. He would like the board to meet with David Howzer of the county to discuss zoning.

South Clitherall Lake Road:

Board is waiting for Ditier to have the property surveyed. Then they will determine where lot lines are and will determine where the road gets moved to. The board is attempting to work with the county to fill some of Ditiers land so he can have enough buildable land as trade for the

township taking some of his land for the road. The board is considering assessing part of the road charges and paying for a portion. A resident spoke that she feels the road is fine. She feels that if the site-line obstructions were removed, drivers would be able to see. The board is considering this now as Ditier wants to build his house. The county needs to know where the road right of way is.

Advertisement for Bids:

Motion by Trutna to establish a resolution to establish the township website as the official site for publishing notices. 2<sup>nd</sup> Grewe. MP/u

Jan Eitzen expressed concern about how the specific names are being captured in the minutes. The board suggested she talk with Kent Sulem at MAT regarding our questions.

District 9 Training:

Board plans to attend training Sept. 16, 2008 at Cormorant Town Hall

Bill Paying:

Board received two bills from residents who had tires repaired. Clerk is to copy the bills and send to George Heifort.

A motion was made to pay the bills, beginning w/check #3930 and ending w/check #3948 by Lyman Trutna; 2<sup>nd</sup> by Dallas Grewe. M/PU.

Approve the July Meeting Minutes:

Motion by Grewe to approve the minutes from July regular meeting. 2<sup>nd</sup> Trutna. MP/U

Motion by Trutna to approve the minutes from Emergency meeting. 2<sup>nd</sup> Grewe. MP/U

Motion by Grewe to recess to September 4 at 6:00 p.m. to discuss zoning and other business. Trutna 2<sup>nd</sup>. MP/U

Meeting recessed at 11:35 p.m.

/s/ Jan Eitzen, Clerk

BOARD OF CLITHERALL TOWNSHIP  
MINUTES OF SEPTEMBER 4, 2008 REGULAR MONTHLY MEETING  
6:00 P.M.  
EAGLE LAKE CHURCH

The Clitherall Township Board held its recessed meeting at 6:00 P.M. Thursday, September 4, 2008 at Eagle Lake Church. Chairman Donald Davenport opened the meeting at 6:10 P.M.

Board members present were Don Davenport, Dallas Grewe, Lyman Trutna, and Jan Eitzen. Also in attendance was Jeff Stabnow.

### Road Projects

#### Statesboro:

Davenport described that if the road was upgraded but not paved, each individual township would have to pay for their part of the improvement. Duane Olson, a representative from the Girard Township board, indicated that he thought Girard would be agreeable to that.

Motion by Trutna to upgrade the Clitherall part of the road bed of Statesboro. Pending approval by Girard Township to pay for their portion of the upgrade, the board will also upgrade the Girard portion. 2<sup>nd</sup> Grewe. MC/U Stabnow reiterated that the contractor will need to arrange for the borrow, which could affect the project cost. The project was bid assuming that borrow could be arranged with Jibbins. The contractor's price will include the borrow expenses. Davenport will speak with Jibbins.

#### Antler Lane

Stabnow presented a Request for Quote for Antler Lane to move the road. The road needs to be moved to resolve an issue that was created when the road was built wrong and is not in the road right-of-way but is actually in homeowner's lots. The board discussed a resident's situation where the home is built in a low area and the water and gravel runs to his lot. The board discussed options for resolving the issue. Stabnow suggested a drainage easement and routing the water through a pipe to that easement area that eventually goes to the lake. Davenport spoke with Otter Tail power and any poles that are in the township right-of-way that need to be moved, the township would share in the cost. The board also discussed getting a quote to fill in the slew west of the proposed area.

#### Culvert at 160<sup>th</sup>

The culvert is done but Trutna recommended that there be move gravel added. He will arrange for that.

#### 355<sup>th</sup> Ave

The inlet/outlet of the culvert was repaired.

#### Steward Oak Road

Trutna arranged for 3 yards of gravel for that road.

### Ordinances

Duane Houser and Bill Kayler from the Otter Tail County can meet with the board to discuss zoning. The board has agreed to meet with them September 19<sup>th</sup> at 9:00 a.m. Agenda would be to discuss joint use agreement, taxes, subdivisions, and establishing road requirements for the whole township.

Davenport reviewed with the board proposed changes to the zoning matrix to allow some items based on conditional use permits.

The board discussed conflicts with approvals for roads between the county and the township.

Motion by Grewe to recess meeting until September 11, 2008 for the bid opening. 2<sup>nd</sup> by Trutna. MC/U. Meeting recessed at 7:55 p.m.

BOARD OF CLITHERALL TOWNSHIP  
MINUTES OF SEPTEMBER 11, 2008 BID OPENING  
7:00 P.M.  
EAGLE LAKE CHURCH

The Clitherall Township Board met at 7:00 P.M. Thursday, September 11 2008 at Eagle Lake Church. Don Davenport opened the meeting at 7:05 p.m.

Board members present were Don Davenport, Dallas Grewe, Lyman Trutna, Polly Berg, and Jan Eitzen.

John Christiansen presented an "informational proposal" that contained information on cost for a bid that trucks in the dirt. He wants the board to know that they are interested in the project but is concerned about the borrow. He spoke with Rich Jibbens but was told that we would not be able to get the borrow from his land.

John Christiansen explained the specifics of his bid.

Christiansen proposal totaled \$46,225 for the Clitherall segment and \$39,600 for the Girard segment.

Davenport opened the bid from Ottertail Aggregate. That proposal totaled \$31,475.00 for the Clitherall segment and \$29,625.00 for the Girard segment.

The board is concerned with where Ottertail Aggregate intends to get their borrow. Motion by Grewe to delay taking action on this bid until the regular board meeting in September. In the meantime, Davenport will clarify with Ottertail Aggregate where they intend to get their borrow. 2<sup>nd</sup> by Trutna. MP/U

Davenport explained to residents that Clitherall does not intend to assess the project for either Clitherall or Girard. If Girard votes not to pay for the full cost of the road bed upgrade, the project will not go through for the Girard portion.

Motion by Trutna to pay the invoices from G& U Trucking \$5922.00 and the first half payment to LADA in the amount of \$2500.00 on checks numbered 3949 and 3950 respectively. 2<sup>nd</sup> by Grewe. MC/U.

A resident asked about state grants for road rebuilding. Davenport responded that there aren't any funds coming.

Motion by Grewe to adjourned the meeting. 2<sup>nd</sup> by Trutna. MC/U. Meeting adjourned at 8:00.