

CLITHERALL TOWNSHIP  
APPROACH REQUEST REQUIREMENTS

In response to your request, we are enclosing an Application for Approach Permit Form which you must complete. Enclosed is a list of contractors that have been approved by the Township for the installation of approaches. You may contact one of these contractors to install your approach. **The approach must be complete within 45 calendar days after approval or your deposit will not be refunded to you.**

On an separate sheet, please give a detailed legal description of the property. Make a sketch of the property showing the location of the present and proposed driveways. Please include distances from land corners, highway junctions, streets, mile markers, etc. In addition, include information concerning the new access, such as proposed us, type of surfacing planned, etc. Refer to the Otter Tail County Highway Department example, below.

The completed request form should be returned to the Township Clerk, along with payment. Payment is required in the form of **two** Cashier's Checks or Money Orders, one for the permit fee and the second for the refundable deposit. No personal checks, certified checks or cash will be accepted.

	<u>Private Approach</u>	<u>Commercial Approach</u>
Permit Fee	\$ 50	\$ 50
Refundable Deposit	\$200	\$450

Your request form and payment may be hand delivered or mailed it to the Clerk at the following address:

Jan Eitzen, Clerk  
Clitherall Township  
40034 Old Town Way  
Clitherall, MN 56524

To aid inspection, please mark the proposed access location with a stake showing the center of the approach and write the name of the applicant on the stake. The proposed approach should be at least 300 feet away from any existing approaches on the same side of the road. No horseshoe (U-shaped) approaches will be permitted. Only one approach will be permitted per residence.

Following receipt of your completed application and deposit, our supervisor(s) will contact you as to approval or denial of the application.

The Township will determine if a culvert is necessary. Clitherall Township will not furnish a culvert; it must be supplied by you, the applicant. In addition, all other materials, fill, surfacing, topsoil, seed, etc., and their placement are your sole responsibility.

Please contact a supervisor after the approach is complete – (before turf establishment).

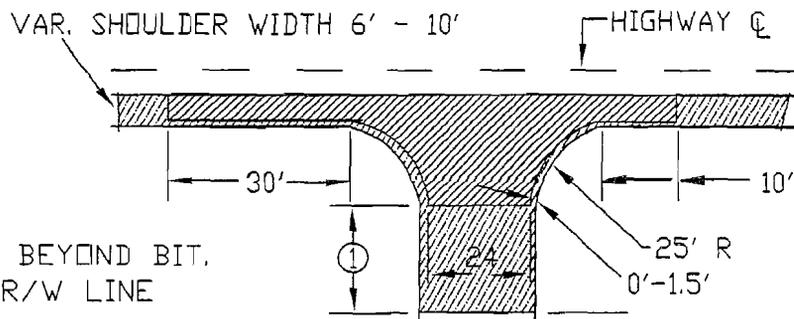
**Your deposit will be refunded to you after satisfactory completion of the approach, including turf establishment (seeding and mulching). The Township will retain the sum of \$50.00 as an inspection fee. Your deposit will be returned to you if your request for approach is denied.**

Setback requirements for building structures:

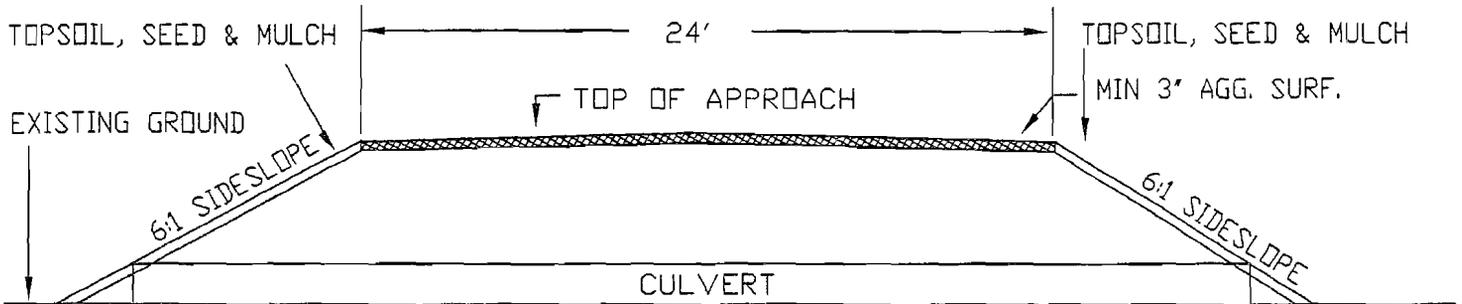
1. 40' from R/W on county highways
2. 20' from R/W on county highways if structure is within 1000' of a lake or 300' from a river, according to County Shoreline Management Ordinance. (Land & Resource Office.

If you should have any questions, please feel free to call our zoning officer or one of our Township supervisors.

# FARM AND RESIDENTIAL ENTRANCES

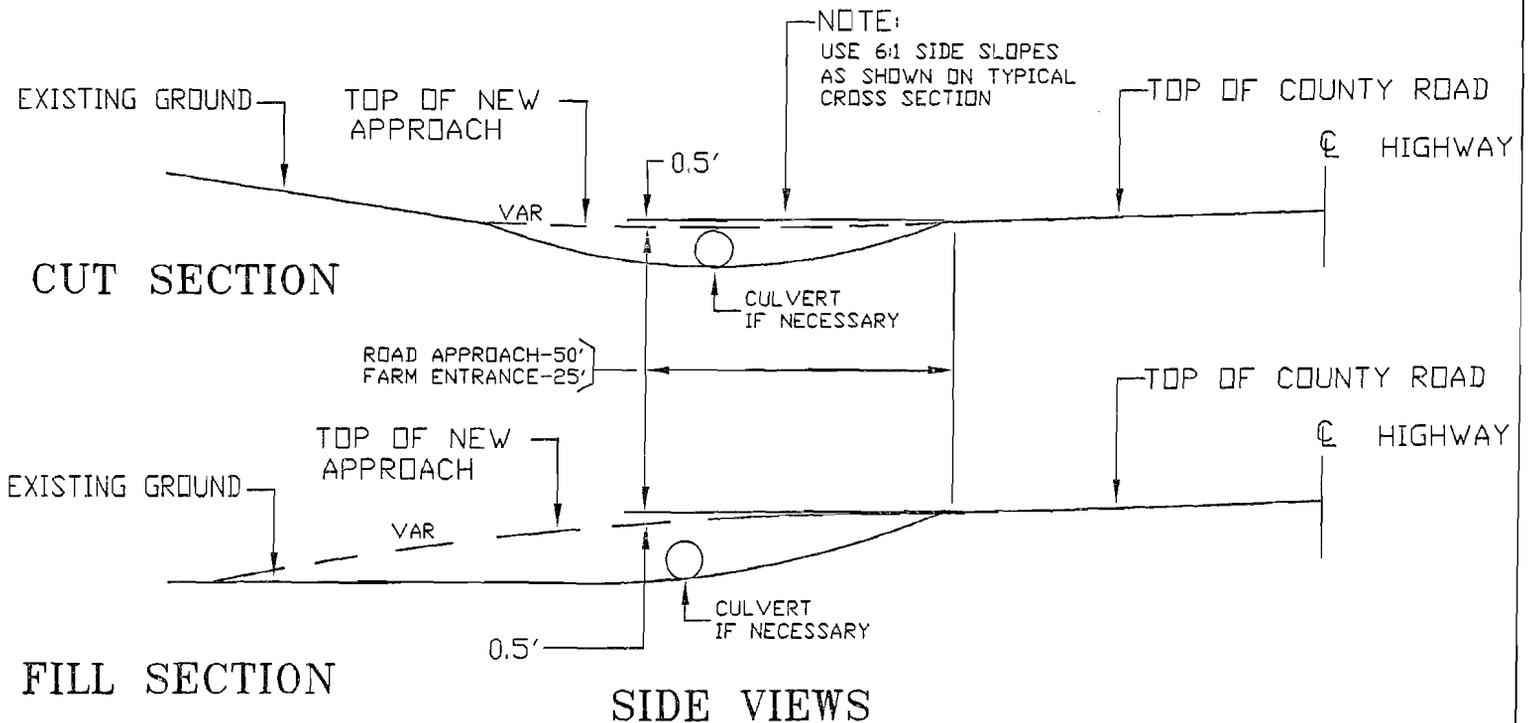


TOP VIEW



TYPICAL CROSS SECTION OF APPROACH

LOOKING FROM COUNTY ROADWAY TOWARDS APPROACH



SIDE VIEWS

## APPROACHES AND ENTRANCES MINIMUM STANDARDS

OTTER TAIL COUNTY HIGHWAY DEPARTMENT

## Approach Contractors

3/18/2006

Company Name	Contact Person	Address	CityStateZip	Phone	2nd Phone
Abbott Excavating	Randy	27750 Co. Hwy. 22	Erhard, MN 56534	(218) 495-3101	
Allen Rodenkamp	Allen	39889 620th Avenue	Wadena, MN 56482	(218) 631-3389	(800) 939-5285
Barry Excavating	Laremie	33330 Co Hwy 35	Dent, MN 56528	(218) 495-2686	(218) 205-7025
Barth Excavating	Casey	1915 South Cascade	Fergus Falls, MN 56537	(218) 736-0397	(800) 658-0893
Bluffton Hardware & Excavating	Dan	PO Box 56	Bluffton, MN 56518	(218) 385-2701	(218) 385-2529
Botner Excavating	Renee	18555 260th Street	Fergus Falls, MN 56537	(218) 736-7424	
Brian Ripley Excavating	Brian	35715 260th Avenue	Erhard, MN 56534	(218) 842-5448	
Christensen Construction	John	27258 Co Hwy 83	Battle Lake, MN 56151	(218) 495-2371	(218) 849-8504
D & S Excavating of Vining	Don	48895 180th Street	Vining, MN 56580	(218) 769-4425	
D N D Construction	Nolan	13676 Fireside Drive	Dalton, MN 56324	(218) 589-8110	(218) 770-3902
David Romann Hauling & Exc.	David	49801 455th Street	Perham, MN 56573	(218) 346-4616	(218) 640-0253
Delzer-Evavold Construction, Inc.	Dennis	3220 E. Fir Avenue	Fergus Falls, MN 56537	(218) 739-6507	(800) 580-3478
Eagle Contracting	Jake	10733 Bluebird Road	Ashby, MN 56309	(218) 747-2628	
Edge Construction, Inc.	Dan	42665 Co Hwy 9	Pelican Rapids, MN 56572	(218) 863-5886	
Gerald Balgaard	Gerald	2171 Pleasant View Lane NW	Alexandria, MN 56308	(320) 763-8678	
Greg Barry Excavating	Greg	33178 Jensen Lane	Underwood, MN 56586	(218) 495-3858	(218) 826-6474
Herb Christensen Construction	Herb	28879 State Hwy 78	Battle Lake, MN 56515	(218) 367-2650	
Jacobson Construction	Randy	27007 310th Avenue	Underwood, MN 56586	(218) 826-6363	
JJ's Company	John	507 North Otter	Parkers Prairie, MN 56361	(218) 639-1586	(800) 709-1586
John Moltzan	John	37633 Co Hwy 36	Frazee, MN 56544	(218) 342-2538	(218) 342-9348
Lake Country Paving, Inc.	Dean	10827 US Hwy 59	Fergus Falls, MN 56537	(218) 589-7370	
Leitch Back Hoe Service	Rick	19634 270th Street	Fergus Falls, MN 56537	(218) 826-6212	(218) 531-0086
Ness Backhoe Service	Dan	113th Street	Ashby, MN 56309	(218) 747-2200	(218) 770-5814
Ottetail Aggregate & Const.	Jim	PO Box 70	Ottetail, MN 56571	(218) 367-2581	
Perham Sand & Gravel	Wayne	46194 Minnesots Street	Perham, MN 56573	(218) 346-5800	
Raymond Lee Sand, Gravel & Exc.	Raymond	55154 440th Street	New York Mills, MN 56567	(218) 385-2389	(218) 639-2820
Road Maintenance Service	Steve	48501 Co Hwy 53	Perham, MN 56573	(218) 346-3937	
Roger O'Brien	Roger	28667 425th Street	Vergas, MN 56587	(218) 342-2257	
Schmidt Excavating	Don	34303 Co Hwy 12	Battle Lake, MN 56515	(218) 747-2807	(218) 731-1639
Schroeder Construction	Don	19079 430th Street	Pelican Rapids, MN 56572	(218) 863-6590	
Shaw Excavating	Chad	20776 State Hwy 29	Henning, MN 56551	(218) 583-4286	(218) 640-0880
Shawn Bauck	Shawn	56822 Co Hwy 56	New York Mills, MN 56567	(218) 385-4244	(218) 639-3153
Sonnenberg Construction	Torey	PO Box 164	Vergas, MN 56587	(218) 342-2135	(218) 850-7046
Stadum Plumbing & Gravel LLP	Allen	712 Main	Erhard, MN 56534	(218) 842-5100	
Steve's Road Maintenance	Steve	28540 Tee Lake Road	Vergas, MN 56587	(218) 847-9425	
Tom's Backhoe Services	Tom	45638 Co Hwy 35	Vergas, MN 56587	(218) 342-2843	(218) 489-2388

# CLITHERALL TWP APPLICATION FOR DRIVEWAY/APPROACH PERMIT

Instructions: Print or type application, sign and mail to:

Jan Eitzen  
40034 Old Town Way  
Clitherall, MN 56524

**A fee payable in the form of TWO Cashier's Checks or TWO Money Order payable to Clitherall Township shall accompany the application. (See Requirements document for instructions)**

Attach a sketch of the property, present and proposed driveways in relation to twp road, such sketches shall be drawn to scale when required by the Engineer.

Name of  
Property Owner \_\_\_\_\_ Address \_\_\_\_\_ Ph. \_\_\_\_\_

Name of  
Contractor \_\_\_\_\_ Address \_\_\_\_\_ Ph. \_\_\_\_\_

Location of proposed driveway  
Twp. or City \_\_\_\_\_ Road No. \_\_\_\_\_

Directions to  
the Property:

Purpose of Driveway: Residence Commercial (specify type)

Is a Building to be Constructed: No Yes What Kind:

Number of Present Driveways to Property: \_\_\_\_\_ Distance of Proposed Driveway to Property Line: \_\_\_\_\_

Distance of Proposed Driveway to Nearest Existing Driveway: \_\_\_\_\_

Date Proposed Driveway Will Be Needed: \_\_\_\_\_ Comments:

I, We, the undersigned, herewith make application for permission to construct the driveway at the above location, said driveway to be constructed to conform with the regulation of Clitherall Twp and to any special provisions included in the permit. It is agreed that all work will be done to the satisfaction of the Twp. It is further agreed that no work in connection with this application will be started until the application is approved and the permit issued. It is understood that this permit is conditioned upon replacement or restoration of the highway to its original or to a satisfactory condition. It is further understood that this permit is issued subject to the approval of local authorities.

Signature of Applicant

Date

===== DO Not Write Below This Line, ForTwp Use Only =====

This Application Made by: \_\_\_\_\_

Name

Special Provisions: \_\_\_\_\_

All Work to be Completed By: \_\_\_\_\_

Applicant reported work is finished as of \_\_\_\_\_ - \_\_\_\_\_. Please check for completion.

Work approved by \_\_\_\_\_ on \_\_\_\_\_.

Name

Date:

Clitherall Twp Engineer

Date