

MINUTES OF CLITHERALL TOWNSHIP
EAGLE LAKE CHURCH
MARCH 20, 2008
7:45 P.M.

The March meeting of Clitherall Township was called to order at 7:45 P.M. by Chairman Donald Davenport. The meeting was opened with the Pledge of Allegiance, led by Chairman Davenport.

The Treasurer's Report was approved on a motion by Dallas Grewe, 2nd by Lyman Trutna. M/CU.

COMMITTEE REPORTS

- Motor Patrol – Nothing new to report.
- Road Inspection Report – New cracks in blacktop roads last winter.
- Fire Dept Report -

Minutes of the February monthly meeting were approved on a motion by Dallas Grewe, 2nd by Lyman Trutna. M/CU.

Jim Adameitz, supervisor of Girard Twp, outlined the steps Girard Twp will undertake to take over the north end of Statesboro Drive. That portion of road has been surveyed, and has a 66' right-of-way, and will be established as a Township Road at a special hearing on April 12, 2008 at 9:00 A.M. at the east end or turnaround of Statesboro Drive for the purpose of accepting Statesboro Drive as a Girard Township Road. Jeff Stabnow inquired as to the updating of this portion of Statesboro Drive, and when that portion will be updated in preparation for blacktopping. Girard's position is that the amount needed for this work will be charged towards the entire project, and assessed to the property owners. Clitherall Township will be responsible for hiring contractors, and completing the work done for this project. All costs will be assessed to adjoining property owners, and a proportionate distribution of costs for each township will be arrived at in a joint agreement between the townships. Jim Adameitz described how Girard Twp has financed other cross-twp blacktopping projects. Chairman Davenport will contact Twp Att'y Nate Seeger to come with alternative contracts for financing this cross-township project.

Rob Haskell, property owner on Crane Lake Road, inquired as to costs to upgrade, do dirtwork, and blacktop So. Clitherall Lake Road, 190th St., and Crane Lake Road.

Kurt Maethner had a question regarding changing the size of his building as permitted on his building permit. (Permit #12). He will be increasing the size slightly. The board agreed that this would not be a problem.

At this point, the reps of Girard Twp left the meeting.

Chairman Davenport discussed the City of Battle Lake, Everts and Clitherall Townships Economic Development. The Plan is in phases, some of which would include moneys contributed from various gov't entities. Everts Twp has agreed to pay \$4,000.00 to the plan, pending approval by their attorney. Part of the plan would include the power to tax gov't entities involved in the plan. That portion seems to cause some discomfort in the township. Additionally, this agreement could reduce the threat of annexation of Clitherall Township by the City of Battle Lake, if done properly. There's not enough information, at this point in time, to call a twp hearing to deal with this plan.

Survey of So. Clitherall Lake Road and twp R/W will be completed after spring breakup and a physical inspection of both So. Clitherall Lake Road and Crane Lake Road. Rob Haskell spoke of road conditions coming and going into Crane Lake Road from either direction on So. Clitherall Lake Road. Using the Base One product on a portion of this road was discussed. Engineer Stabnow spoke of the product's successful use in Douglas County.

Hearing Dates for blacktopping projects:

Westwood Blacktop Project: Engineer Stabnow estimates \$48.00 per ton for bituminous appears to be a reasonable estimate at this time. The estimate for this currently is \$73,500.00. Klarj-Jo Road requires widening at the top. It's currently in good shape, but the top needs to be widened to bring it up to specifications. That cost is estimated to be \$30,000.00 The total cost, including blacktopping is estimated to be \$185,400.00. It would be cost-effective to do both of the aforementioned roads at the same time.

Hearing for 402nd and Statesboro would be held last, as the agreement with Girard Twp needs to be in place prior to road improvement.

April 24, 2008 the road R/W Hearing date for the 160th St. project is set for 6:30 P.M. at Eagle Lake Church.

May 8, 2008 Westwood Drive Hearing for blacktopping at 6:30 P.M.

May 22, 2008 Klar-Jo Road Hearing for blacktopping at 6:30 P.M.

June 5, 2008 Statesboro Drive and 402nd St. Hearing for blacktopping at 6:30 P.M.

SUMMER INFORMATIONAL MEETING – June 28, 2008 at 9:00 A.M.

ALL ABOVE MEETINGS HELD AT EAGLE LAKE CHURCH.

Supervisors and Clerk will attend Weed Workshop and West OTC Officer's workshop in Underwood, MN all day on Wed, March 26,2007.

All board members will attend the Annual Spring Short Course Workshop at Alexandria, MN. We will meet at Koep's at 7:30 A.M. on March 27th. Treasurer

Berg will drive. There will be a Hearing for the Planning and Zoning that evening at 7:00 P.M.

Engineer Stabnow agreed to check Antler Lane west of Antler Trail to see if he can come up with a plan to check erosion of that section of road.

Various aspects of the latest update on the proposed Zoning and Planning Ordinance was discussed. A Hearing on the proposed Zoning and Planning Ordinance is scheduled for 7:00 P.M. on March 27th, 2008. There are a few questions pending, and legal counsel will be contacted for answers to these and other expected questions.

The board will meet Wednesday, March 26th at 6:30 P.M. at Eagle Lake Church to consider these questions and prep for the Zoning and Planning Hearing scheduled for March 27th.

A motion was made by Lyman Trutna to pass a Resolution to establish a Gopher Bounty of \$2.00 for a pair of front gopher feet. 2nd by Dallas Grewe. M/CU.

A motion was made by Lyman Trutna to adopt an updated Resolution Establishing a Policy for the Compensation or Reimbursement of Township Officers. 2nd by Dallas Grewe. M/CU.

The Official Oath of Office was administered to newly-elected officers, Grewe, Supervisor, and Larson, Clerk, for three-year and two-year terms, respectively, as well as a Certificate of Election. These will be kept on file by the clerk.

On a motion by Dallas Grewe, and 2nd by Lyman Trutna, the bills were paid beginning w/check #3816 and ending w/check #3842. M/CU.

On a motion by Lyman Trutna, and 2nd by Dallas Grewe, the meeting was recessed at 11:50 P.M. until Wednesday, March 26th at 6:30 P.M. at Eagle Lake Church. M/CU.

J. Bruce Larson, Clerk
Clitherall Township

CLITHERALL TOWNSHIP
ADJOURNED MEETING
MARCH 26TH, 2008
EAGLE LAKE CHURCH
6:30 P.M.

Meeting reconvened by Chairman Donald Davenport at 6:40 P.M. Discussed Sam Lykken/Rich Jibben property along 402nd Ave. A re-vote on the Resolution awarding r/w damages along this property will be taken. Mr. Davenport determined that the piece of land in question amounts to .67 acre @ \$1400.00 per acre = \$933.33 to be paid to Sam Lykken and Rich Jibben.

A motion was made by Lyman Trutna to accept the resolution awarding the above amount of \$933.33 to Lykken and Jibben. 2nd by Dallas Grewe. M/CU. Copies of the Resolution will be sent to attorney Nate Seeger for final approval. A motion was made by Dallas Grewe to direct the Treasurer to make a check to Lykken/Jibben for \$933.33 for that amount. 2nd by Lyman Trutna. M/CU.

A motion was made by Lyman Trutna to accept a Resolution Establishing a Policy for the Compensation and Reimbursement of Town Officers after minor corrections are made. 2nd by Dallas Grewe. M/CU.

A discussion of various aspects of the proposed ordinance followed.

At 9:40 P.M., on a motion by Dallas Grewe, 2nd by Lyman Trutna, the meeting recessed on a motion by to a road inspection that will take place on Tuesday, April 1, at 8:15 A.M. commencing at the intersection of State Highway #78 and 160th St. The purpose is to determine the shape of the road to determine if it's w/in the R/W. M/CU.

The meeting will then recess to discuss the Joint Powers Agreement w/Girard Twp and other matters on Thursday, April 10 at 6:30 P.M. at Eagle Lake Church.

J. Bruce Larson, Clerk
Clitherall Township

CLITHERALL TOWNSHIP
ADJOURNED MEETING
APRIL 10, 2008
EAGLE LAKE CHURCH

Prior to the meeting, Fern Christensen spoke w/board members regarding her appointment. Consequently, the meeting was called to order a little later than scheduled: at 7:00 P.M. by Chairman Don Davenport. Supervisor Lyman Trutna and Treasurer Polly Berg were absent.

Att'y Nate Seeger hadn't completed prep for the Joint Powers Agreement w/Girard Twp for this meeting. However, there remain a few other items under the agenda that remain to be discussed.

Russ Alberg, Alberg Road, requested the township deliver gravel to the south end of Alberg Road to prevent traffic from turning on to his driveway, after having driven through a muddy road and using his driveway as a turn around. He's not concerned about a turn around, but correcting the muddy situation on the township road leading to his driveway.

Contract w/Twp Engineer Jeff Stabnow was discussed. Currently, Mr. Stabnow has general liability insurance, but does not have Errors and Omissions coverage. The board would like to see that Mr. Stabnow has that type of insurance coverage. The board would like to see that Mr. Stabnow get cost estimates for Errors and Omissions coverage for his business. A motion was made by Dallas Grewe that Engineer Jeff Stabnow get estimates of costs for

Errors and Omissions coverage for himself and his business in the amounts of \$500,000.00 and \$1,000,000.00. 2nd by Donald Davenport. M/CU.

Also discussed was recent correspondence with Community Growth Institute regarding zoning administration. It appears contracting with CGI would be more cost effective than hiring a Township Zoning Administrator. The possibility of having a local person function as a Zoning Administrator, working under the direction of CGI, was also discussed. The clerk was directed to call Ben Oleson to inquire as to the feasibility of this idea.

Service of the Order Altering a Town Road and Establishing Town Roads has been called into question by an owner of some property served by Klarj-Jo Road. Att'y Nate Seeger will be contacted regarding this issue. It appears there are two types of owners that need to be contacted: voting residents, and absentee owners.

OTC Attorney David Hauser has made it known that if the township feels it necessary to administer plumbing inspections in OTC, then the township should take over all zoning of the 1,000' setback of the shoreline district currently under OTC zoning requirements. The township is primarily concerned with road issues, and seeing to it that all township roads are built to its specifications, and is willing to drop its plumbing requirements. So - Is this issue about plumbing, or about roads within the township? The township will continue to pursue requiring standards and continuing maintenance of all township roads, including those w/in the OTC Shoreline Management District.

Supervisor Lyman Trutna made his appearance after attendance at a Fire Ass'n meeting at 8:10 P.M.

Zoning difficulties were discussed. Laying out R/W for frontage roads, surveying R/W, and recording R/W for future frontage roads were part of the discussion, as well as paying for damages to affected property owners as part of long-range planning.

Working w/adjoining twps on maintenance of line roads between the twps was discussed. A written agreement of twp cooperation is helpful.

An agreement w/twps in the Fire Ass'n and the City of Battle Lake was discussed. Chairman Davenport suggested some changes in the current agreement, will have twp attorney Nate Seeger review the document, and the Fire Ass'n will, hopefully, come to an agreement in cooperation.

Property of Rick Mekalson, and zoning the north end of his farm along highway #210 as Commercial remains a matter of consideration. Currently, there is a hydraulic repair shop on the property in question, as well as a gravel pit. Mr. Mekalson is not in favor of changing any of this property from the agricultural zoning to commercial. However, it appears that the portion of this property in question currently is commercial property, and is used as such. Considering this, the property in question will remain in a commercial zone.

Also, the board agreed to convert a portion of the Swedberg property in the NW ¼ of Section 3, that is surrounded by residences, to a Residential designation, rather than Commercial.

Also under consideration, is the question: Should any livestock be allowed in a Residential district? Or if allowed, should a restriction be placed on the number and/or type of animals? It's felt among the board members that any regulations on animal numbers be made as liberal as possible, until or unless complaints are lodged.

The meeting was adjourned at 9:00 P.M. on a motion by Lyman Trutna, 2nd by Dallas Grewe. M/CU.

J. Bruce Larson, Clerk
Clitherall Township