

MINUTES OF CLITHERALL TOWNSHIP
OCTOBER 18,2007
EAGLE LAKE CHURCH
7:30 P.M.

The regular monthly meeting of the Clitherall Township Board was called to order by Chairman Don Davenport at Eagle Lake Church at 7:38 P.M. All members of the board were present. Chairman Davenport opened the meeting w/the Pledge of Allegiance.

The Minutes of the September meeting were approved on a motion by Dallas Grewe. 2nd by Lyman Trutna. M/PU.

The Treasure's Report was approved on a motion by Lyman Trutna. 2nd by Dallas Grewe. M/PU.

Dick Peterson questioned why there has been no progress on black-topping of Westwood Drive. Davenport explained that a petition is now needed in order to have a R/W Hearing for several roads in the same situation, so that the roads in question may be recorded properly at the OTC Recorder's office after the roads have been surveyed. At this point, a petition to blacktop is presented to the board, and will be followed by a hearing. Problems with the surveyor schedules, legal delays, etc., are all responsible for these delays.

Committee Reports:

Motor Patrol: Drivers needed for snowplows. Rates have increased from \$75 - \$78.00 per hour.

Fire Dept: There was no monthly meeting, for lack of a quorum.

Subsequent meetings will be second Thursday each month.

Road Inspection Report: Some roads need gravel. After recent rains, roads are greasy, and show a need for more gravel.

Culverts on 170th and 405th have been delayed due to excessive rains as well.

Engineer Jeff Stabnow received quotes for crack-filling estimates from \$.35 - \$.98 per linear foot. A recessed meeting will be held on Monday, Oct 22, at 12:30 P.M. at Eagle Lake Church to approve crack filling contracts.

Quartz Road ditch repair will done by Don Schmidt.

Engineer's Report: Ditch #16 – OTC Commission met last week, and has approved the issuance of a permit to clean out the ditch and lowering the “run-out” elevation at the outlet. The plan is to dredge this channel, and this would lower Clitherall Lake approximately one foot this fall and into the winter. The CLA will pay for this work. The culvert at Bonnie Beach controls the higher level

of the lake. This request was pending DNR approval subsequent to the meeting. The DNR request was withdrawn.

Antler Trail runoff – Engineering study and R/W hearing should be done this winter, so corrective action can be undertaken.

Hearing Dates of road R/W – A recessed meeting of the board will be held Wednesday, November 7th, at 5:30 P.M. at Eagle Lake Church to act on a petition for road R/W. The board will take official action at this meeting, and set the date for the hearing.

Ditches – Mowing/brushing. Completion depends upon the weather.

Survey of S. Clitherall Lake Road – Survey results are complete. Easements are not noted on survey, and probably should be researched.

Motion made by Lyman Trutna to ask Att'y Nate Seeger to check for easements along S.Clitherall Lake Rd and 180th St. 2nd By Dallas Grewe. M/PU.

Quote on 402nd will be done after road blacktopping hearing.

Administrative Policy – This policy concerns protecting and sharing of public information, charges for copying township documents, and conducting meetings. This information will be made available at the Annual Township Meeting in March of 2008. A motion was made by Lyman Trutna to adopt this Administrative Policy. 2nd by Dallas Grewe. M/PU.

There will be a West Otter Tail Township Officers Association Meeting Tuesday, October 23rd at Fergus Falls, at 7:30 P.M. at the Otter Tail Power Community Rooms. Supervisors will attend, along with Treasurer Berg. Clerk Larson will not attend.

213th St request for the township to take over and maintain this road – The board will take up this matter at the November 7th recessed meeting. A hearing is required before taking over this road. The road could be taken over by the twp, but the twp is not obligated to maintain it. A motion was made by Lyman Trutna the board sign a resolution prepared by the township attorney that declines the request the township take over maintenance of 213th St. in Clitherall Township. The reasons for declining this request is spelled out in the resolution, based on degree of hardship and number of dwellings. 2nd by Dallas Grewe. M/PU.

A request by a property owner to mow township right-of-way along Peninsula Trail and Peninsula Lane was considered. This matter will be taken up at a future recessed meeting on November 7th, or at the next regular meeting.

Zoning Ordinance – A public informational hearing on the zoning ordinance will be tentatively set for Thursday, December 6, at 7:00 P.M. at Eagle Lake Church.

Holding regular township meetings twice per month rather than monthly was discussed. It will be brought up at the annual meeting.

Payment of a bounty for beaver will be discussed at the Annual Township Meeting.

Bills were paid beginning w/check #3709 and ending w/check #3728 on a motion by Lyman Trutna. 2nd by Dallas Grewe. M/PU.

At 10:05 P.M., the meeting was recessed until Monday, October 22nd at 12:30 P.M. at Eagle Lake Church on a motion by Lyman Trutna, 2nd by Dallas Grewe. M/PU.

J. Bruce Larson
Clerk

MINUTES OF CLITHERALL TOWNSHIP
MONDAY, OCTOBER 22, 2007
12:35 p.m.
EAGLE LAKE CHURCH

The meeting of the Clitherall Township Board reconvened at 12:35 p.m. on Monday, October 22, 2007, at Eagle Lake Church. Chairman Donald Davenport called the meeting to order. All Board members were present except Clerk Bruce Larson. Jeff Stabnow, the Township's engineer, was also present.

Stabnow obtain three separate quotes to complete crack repair with a rubberized sealant on the various paved roads in the Township, including North Clitherall Lake Road (old and new), 190th Street, Country Estates Road, 189th Street, Quartz Road, and Front Street. In total, there is approximately 25,000 lineal feet of cracks on these roads. Quotes were obtained from Borgen Incorporated of Mountain Lake, Minnesota; Howard's Driveway out of Menagha; and B & B of Friberg Township. The Board discussed the various quotes.

Howard's Driveway quoted a price of approximately 65 cents per foot; this quote involved a single fill process of repairing cracks, and the work could not be performed by Howard's this fall.

The quote from B & B was \$1.00 to \$2.50 per foot. B & B uses a process similar to that of Borgen, but Boyd of B & B indicated he wasn't sure he'd be able to do the work this year.

The Barga quote is 98 cents per foot, and involves a double fill method, a process by which all cracks would be routed out, blown out, and cleaned a second time using a heat lance before filling. All roads would be routed out 1" by 1" except Clitherall Lake Road from Bonnie Beach Road east to the end which would be routed 3/4" by 3/4". Barga has indicated that it will be able to complete the necessary work this fall. Barga has a three-year warranty on the work.

Grewe noted that Barga's process is similar to that used by the County to fill cracks. He also indicated that this is the best time of year to undertake a project of this kind. Considering the Township has approximately 25,000 feet requiring repair, the cost at 98 cents per foot would total \$24,500.00.

Dallas Grewe made a motion to accept the bid of Barga Incorporated to complete the crack repair on the Township's paved roads per its quote of 98 cents per foot. Lyman Trutna seconded the motion. MCU.

The meeting was recessed at 1:20 p.m. until Tuesday, October 23rd. The Board will attend the Otter Tail Township Officers Association Meeting which starts at 7:30 p.m. in the Otter Tail Power Community Room.

Polly Berg
Acting Clerk

MINUTES OF CLITHERALL TOWNSHIP
EAGLE LAKE CHURCH
11 – 7 – '07
5:30 P.M.

Meeting was called to order at 5:30 P.M. by Chairman Don Davenport. All board members present except Treasurer Polly Berg. Updated lists of property owners along and abutting township Rights-of-Way will be necessary before a Right-of-Way Hearing can be held for road in question. A petition has been prepared that lists these property owners for their signatures and requesting the township take over the roads in question.

The township will see if the petitioners listed can get their signatures on this petition prior to the next regular meeting.

A motion was made by Lyman Trutna to open 190th St. West to traffic once again after closure due to flooding and subsequent high water damage. 2nd by Dallas Grewe. M/CU.

Engineer Stabnow reported on the progress of the crack-sealing project on township black-topped roads. Barga Crack Sealers appear to be completing work on schedule.

Update on Ditch #16 – Don Davenport reported on the meeting of the OTC Commissioners. A permit to clear cat tails from Ditch #16 was denied. This item will probably be on the OTC agenda next week.

Twp Att'y Nate Seeger's opinion and letter from him is required before permission will be granted Tim A. Hill of 19404 Peninsula Trail to mow the Right-of-Way at 19404 Peninsula Trail and the Peninsula Trail Road. The clerk will contact Att'y Seeger re this matter.

A Public Hearing on the proposed zoning ordinance will be held Thursday, December 6, at 7:00 P.M. at Eagle Lake Church.

AT 6:30 P.M., Lyman Trutna made a motion to adjourn the meeting. 2nd by Dallas Grewe. M/CU.

J. BRUCE LARSON,
CLERK