

MINUTES OF CLITHERALL TOWNSHIP
SEPTEMBER 20, 2007
EAGLE LAKE CHURCH
7:30 P.M.

The regular monthly meeting of the Clitherall Township Board was called to order by Chairman Don Davenport at 7:30 P.M. at Eagle Lake Church. All members of the board were present except Lyman Trutna. Davenport opened the meeting w/the Pledge of Allegiance.

The minutes of the August meeting were approved on a motion by Grewe. 2nd by Davenport. M/PU.

The Treasurer's Report was approved on a motion by Grewe. 2nd by Davenport. M/PU.

Dayle Nelson of Crane Lake and others from Crane Lake had concerns regarding the corner abutting the former Carl Christianson property on South Clitherall Lake Road. There are vehicles parked on the twp right-of-way, and could be a safety issue. He felt that the board should have the line-of-sight cleared where the right-of-way currently is. Davenport replied that Anderson Surveying is not finished surveying that portion of township roads. He volunteered to have Crane Lake residents clear the brush in question. Davenport stated the board does not have the right-of-way established at this time, and will take action when Andersons survey is completed.

A Right-of-Way Hearing will be held when surveying is completed, and a sequence of events must be followed before other road improvements can be made.

Al Domke inquired about 429 Agreement w/Girard Twp. Chairman Davenport has left a message w/Girard's attorney, and the call has not been returned. It appears that the weather may determine the end of construction time for this season.

Charges for hearings was on the agenda. Typically, the fee is \$100.00 plus the cost of the hearing. Since there were two back-to-back hearings this evening, it appears that the cost of the hearings could be split, as there were not separate hearing dates. Davenport made a motion the cost of the hearings on 9-20-'07 would be borne equally between the applicants. 2nd by Grewe. M/PU.

COMMITTEE REPORTS:

Motor Patrol and Fire Dept: Grewe reported that the BLFD will build a new building, with the Motor Patrol staying in the current building for five to ten years, depending upon the continued deterioration of the current building. Closing of

the street in front of the current fire hall, and building on that lot was also discussed.

Road Reports: Davenport spoke of the flooding on 190th St. west of Highway 78. Floodwater is still a problem on that road bed. A road inspection of Antler Lane resulted in observance of wash-out problems there.

Engineers Report: The city of Clitherall is applying for grants for a central well to supply municipal water. They choose not to tie in with the city of Battle Lake, but have a free-standing system of their own. A central septic system is not in the plan at this time.

Culvert problems on 405th St. near Don Stewart's. A "bog and beaver guard" was installed by Supervisors along the section of road that's been troublesome this summer. It appears to be working, as there's been no flooding since the installation.

Ditch repair along 170th has not been arranged for as of yet.

There's money being made available for township sign replacement through the OTC Highway Dept. These funds are being made available from state and federal sources.

Mowing and brushing ditches: The twp has had difficulty finding someone to complete this work for the township. Carr's Tree Service, and perhaps some others, are soliciting townships in the area and the board may contact them.

Ditch #16 update: County board rejected first petition to open private culverts on the north end of Clitherall Lake. Davenport recounted the history of drainage and blockages along Ditch #16. Township Engineer Jeff Stabnow spoke of the hydrology of water levels in Clitherall and West Battle Lake. There's room to take water down in Clitherall Lake. County Ditch Supervisor objects to clearing plugged culverts and other obstacles preventing proper drainage. Davenport made a motion the board ask the Township Attorney to proceed to work with the county to ascertain appropriate action to change the North Clitherall Lake Road Culvert to an appropriate size to promote proper drainage. 2nd by Grewe. M/PU.

Administrative Policy as outlined by M.A.T. was discussed. Briefly, this needs to be perused by supervisors and voted upon at a future meeting. It concerns handling of twp documents, video and audio recording of meetings, rules of order, etc.

Review of proposed zoning ordinance. Davenport suggested having additional public informational meetings, especially where and when zoning is involved.

Quote on Statesboro will be delayed until after the Right-of-Way Hearing.

An updated Special Assessment Policy is under review, and will be sent to the Township's Attorney for review prior to adoption by the board.

Davenport discussed the board's visit to Holmes Twp to assess their building.

Bills were paid beginning w/check #3690 and ending w/check #3707 on a motion by Grewe. 2nd by Davenport. M/PU.

On a motion by Grewe, 2nd by Davenport, the meeting was recessed at 10:00 P.M. until September 27th at 7:00 p.m. at the Community Center in Otter Tail City for a Township Sign Replacement Program. That meeting will recess until October 11 at 7:00 p.m. at Eagle Lake Church. A road inspection is scheduled for 5:30 P.M. September 24th beginning at Davenport's home.

J. Bruce Larson,
Clerk

MINUTES OF CLITHERALL TOWNSHIP
OCTOBER 11, 2007
EAGLE LAKE CHURCH
7:00 P.M.

The meeting was called to order by Chairman Donald Davenport at 7:10 P.M. Don reviewed the September agenda with the board in order to deal w/unfinished business. A letter from Don Stewart is needed to note the position of a replacement for the culvert on Stewart Oak Road. Board is waiting for a quote from Christianson Construction to replace the culvert on 160th St.

The board will inspect 190th St West for adding gravel. Lyman made a motion the board approve adding additional gravel to this road after a road inspection. 2nd by Dallas. M/CU. A road inspection will occur at 5:00 Friday, Oct 12 beginning at Davenport's home. Inspection of clearing the filled ditch on Quartz Road will be considered during this inspection. Placing stakes on Stewart Oak Road w/Don Stewart will occur during this inspection as well.

Future Right of Way Hearings will be held for the following roads: 402nd St, North Clitherall Lake Road, Westwood Drive, and Klar-Jo Road.

A motion by Lyman was made to authorize Don Davenport to sign a Joint Powers Agreement w/Girard Twp. 2nd by Dallas. M/CU. Girard Twp will meet Saturday, October 13.

Options available for the Township to take over maintenance of 213th St. will be reviewed by the board at its October meeting.

A copy of a letter addressed to the board from a property owner requesting permission to mow the township right-of-way will be forwarded to the board's attorney for his legal opinion.

Ditch #16: Don met w/Randy Wasvik, OTC Ag and Ditch Inspector. Also involved were the county attorney and the twp's attorney, Nate Seeger. It appears Clitherall Twp's culverts are undersized for the volume of water they need to pass to maintain historic lake levels. Don presented a plan for replacing culverts on North Clitherall Lake Road. Replacing the culverts with a controlled culvert was an idea preferred by Mr. Wasvik. The township board will be included on the county board's meeting agenda for the OTC Board meeting of Tuesday, October 16th. This proposal does not require an engineering study. This is the first time OTC has agreed to do something to alleviate the flooding and subsequent problems for the township's roads around Clitherall Lake.

Dallas Grewe made a motion the township propose two alternatives to the OTC Board that include options for culvert size: Option A: Pipe Arch 57"X38" equivalent to a 48" diameter pipe. Option B: Pipe Arch 64"X 43" equivalent to a 54" diameter pipe. Option A would be 74% of the Highway #210 54" culvert. Option B would be a 92% of the Highway #210 54" culvert. 2nd by Lyman Trutna. M/CU.

A discussion of the placement of traffic signs and traffic patterns followed. The state of MN determines the placement of traffic signs. Don discussed the Minnesota Pilot Sign Project. 90% of the cost of replacement of township signs is covered by this project. Replacement sign posts will be made of break-away material, rather than steel. Lyman Trutna made a motion the township sign an agreement the township participate in the Township Sign Replacement Program of the Minnesota Pilot Sign Project. 2nd by Dallas Grewe. M/CU. A copy of this agreement will be kept in the twp files.

Prints of Anderson Surveying of South Clitherall Lake Road were examined. Various options were discussed. An engineering study may have to be implemented to resolve all the issues involved where areas of traffic problems can be alleviated.

An administrative policy will be discussed at the October regular meeting. The latest draft of the zoning ordinance will be as well.

Hearings for proposed zoning ordinance will be published and posted. A letter to residents of the twp notifying hearing dates for the proposed zoning ordinance was suggested. Zoning maps must be updated and finalized prior to hearings. Other areas of concern regarding language will be addressed as well. Public input will determine resolution of some of these issues.

On a motion by Dallas Grewe, 2nd by Lyman Trutna, the meeting was recessed at 10:00 P.M. to Friday, October 12th at 5:00 P.M. where the supervisors will meet at Davenport's home for a road inspection noted earlier in these minutes. M/CU. The meeting will be adjourned at the conclusion of the road inspection.

J. Bruce Larson,
Clerk

MINUTES OF CLITHERALL TWP
FRIDAY, OCTOBER 12, 2007
5:00 P.M.
ROAD INSPECTION

Road inspection began at 5:00 P.M. w/supervisors meeting at Davenport's home. 190th St. West was inspected, as well as Quartz Road. Meeting was adjourned on a motion by Trutna, 2nd by Grewe at 6:30 P.M. M/CU.

J. Bruce Larson,
Clerk