

MINUTES OF AUGUST 16, 2007  
CLITHERALL TOWNSHIP BOARD  
EAGLE LAKE CHURCH  
7:30 P.M.

The meeting of the Clitherall Township Board was called to order by Chairman Donald Davenport at Eagle Lake Church on Thursday, August 16 at 7:30 P.M.

The meeting opened w/the Pledge of Allegiance.

The Minutes for July 19, '07 were approved on a motion by Trutna, 2<sup>nd</sup> by Grewe. M/PU.

The Treasurer's Report was approved on a motion by Trutna, 2<sup>nd</sup> by Grewe. M/PU.

Members of the Crane Lake Ass'n were in attendance, and had sent a letter to the board addressing the question of road upgrading and maintenance on South Clitherall Lake Road. Of particular interest was the rerouting of the road bed currently running in front of the former Carl Christensen property. The Crane Lake property owners received accurate information from the board regarding this idea. Most were misinformed and uninformed of township road plans prior to this meeting.

Anderson Surveying presented the board w/ completed surveys for Klar-Jo Road, and Westwood Drive South. In progress, but not completed is So Clitherall Lake Road survey.

COMMITTEE REPORTS:

MOTOR PATROL: Dallas Grewe: Nothing new to report. New grader is being used. Some preliminary talks of a new BLFD building. Soil borings are being done.

FIRE DEPT: Lyman Trutna spoke of the Mutual Aid Agreement Resolution. Att'y Nate Seeger has reviewed the agreement.

ROAD INSPECTION: Lyman Trutna spoke of gravel checks. An inspection of the gravel roads is needed, as some graveling is needed. Also Lyman spoke of brushing road rights-of-way and ditches. Myron Cordes will be contacted to complete this work. Lyman made a motion to hire Myron Cordes to clear brush. 2<sup>nd</sup> by Dallas Grewe. Dick Harding suggested Tom Macheledt be called to inform him of this. M/PU.

Ditch spraying – Must be sprayed soon due to influx of thistle and others.

Chronically plugged culver on 405<sup>th</sup> near Don Stewart's will be dealt with with a sort of bog guard placed in the front of this culvert. Lyman made a motion to

place a “bog guard” on this culvert ASAP. It will be built and installed by town board supervisors.

Placing new culverts – one on Stewart Oak Rd, one on 160<sup>th</sup> St, one on Antler Lane.

Clearing ditch along Quartz Rd across from Wayne Carter’s.

Also repair damage to Quartz Rd done by RDO operations. Send bill to R.D. Offutt Co.; P.O. Box 87; Perham, MN 56573. PH: (218) 298-0355.

Engineer’s report: Jeff Stabnow spoke w/Terry Lejcher of the MNDNR regarding the opening of ditch #16. The OTC Board of Commissioners will hold a public hearing August 23<sup>rd</sup> at 7:00 P.M. in the Battle Lake Public School Auditorium. Board will inspect lake side bank washouts as a result of the high water. A response to Terry Lejcher’s email was written by Chairman Don Davenport. A motion was made by Trutna to approve Don’s reply to Lejcher. 2<sup>nd</sup> by Grewe. M/PU. Engineer Stabnow was instructed to get quotes on crack filling of township blacktop roads. Dallas Grewe will provide a list of blacktopped roads to Stabnow.

The current township assessment policy has been reviewed and revised by att’y Nate Seeger. The revised, preliminary version will be voted on the next regular meeting of the board.

A review of the latest zoning ordinance and schedule for a hearing will be on Thursday, August 30<sup>th</sup> at 7:00 P.M. at Eagle Lake Church.

Township Hall visit: Lyman Trutna discussed visiting Home City Twp’s new town hall, located south of Brandon, on Monday, August 20<sup>th</sup> at 8:30 P.M.

Motortown USA – is this the same individual permitted originally? Will check on this.

Flea Market near Ben’s Bait – Is this one parcel as a part of Ben’s Bait Shop, and does it need a permit?

420 Consent Agreement w/Girard Twp. Att’y Nate Seeger has sent a copy to Girard Township att’y. This twp will contact Att’y Seeger for further advice.

A contract w/Twp Engineer Stabnow will be discussed at the next regular township meeting.

Add’l payment for three bills: Refund for Kurt Maenthner’s approach application, Leroy Anderson’s gopher bounty, and a payment for the latest surveyor’s bill. Motion made to pay these bills made by Trutna, 2<sup>nd</sup> by Davenport. M/PU.

A motion was made to sign a resolution for a Mutual Aid Agreement w/the BLFD by Trutna, 2<sup>nd</sup> by Grewe. M/PU.

Dallas will get a sign from the highway dept to replace the dead end sign stolen from 189<sup>th</sup> St.

A motion to pay Ben Oleson of CGI an additional \$1,000.00 for appearances at zoning and planning hearings and miscellaneous changes was made by Lyman Trutna, 2<sup>nd</sup> by Grewe. M/PU.

Bills were paid beginning w/check # 3673 and ending with check # 3689 on a motion by Grewe, 2<sup>nd</sup> by Trutna. M/PU.

This meeting was recessed at 12:00 P.M. until 7:30 P.M. on Monday, August 20 at Don Davenport's home for a visit to Home City Town Hall. This meeting will be recessed until Wednesday, August 22<sup>nd</sup> for a road inspection beginning at 6:30 P.M., where the supervisors will meet at Don Davenport's home. This meeting will then recess until Thursday, August 30<sup>th</sup>, at Eagle Lake Church at 7:00 P.M. for a zoning and planning meeting. Trutna and Davenport will build and a "bog guard" to place on 405<sup>th</sup> St culvert near Don Stewart's on Saturday, August 18<sup>th</sup> and install it on August 23<sup>rd</sup>.

J. Bruce Larson,  
Clerk

MINUTES OF CLITHERALL TOWNSHIP  
EAGLE LAKE CHURCH  
7:00 P.M  
AUGUST 30<sup>TH</sup>, 2007

The Clitherall Lake Board reconvened at 7:00 P.M. at Eagle Lake Church. All members present except Treasurer Polly Berg.

Bruce Fuhrman of 998 Homes had questioned the cost of a hearing June 7, '07 for a condominium storage unit. The request for a permit was withdrawn by Mr. Fuhrman the evening of the hearing.

Ben Oleson of Community Growth Institute addressed the board with suggestions for the township zoning ordinance. Items discussed were language dealing w/splitting properties and properly recording them, glare from outdoor lighting, wind generators, gravel pits, and zoning areas.

Subdivision Standards included suggestions all new subdivisions have blacktopped access roads prior to development. Township will appoint road inspection by an engineer.

Improvements – Township would require the developer to finance all developments.

Planning Commission – Appointed by the town board.

Board of Adjustment – Appointed by the town board. Deal with setbacks, can grant variances, etc.

Zoning Administrator – Appointed by the board. This position and the requirements/qualifications needs to be considered by board.

Discussion of progress of zoning ordinance, and timelines for future meetings w/Ben Oleson followed.

Lyman Trutna made a motion the board spend an additional \$1400.00 to hire Anderson Surveying to complete the road survey for the north end of Westwood Drive. 2<sup>nd</sup> by Grewe. M/PU.

Grewe made a motion to haul black dirt and seed 190<sup>th</sup> St. West of Highway #78 to finish shoulders from the construction of that road from construction due to high water. 2<sup>nd</sup> by Trutna. M/PU.

Also discussed was a board policy regarding emailing or otherwise sharing township documents with the public. According to MAT legal staff, as well as the advice of township's legal counsel, board documents must be open for public inspection; copies made should be certified and a charge made both for the time involved and the cost of copying.

The need for mowing ditches was discussed. Difficult to find someone to mow twp ditches.

Matters for the September agenda were suggested, including need for a petition for the right-of-way hearing, possible dates for this hearing. It may take some time to complete the necessary work prior to setting a hearing date. Attorney Nate Seeger will draft the petition.

Ditch #16 is still a matter of concern. Davenport met w/DNR officials in FF to discuss what needs to be done to alleviate problems with blocked culverts, etc. DNR will not authorize any action until an engineer's study has been completed. Road inspection will be continued on Wednesday, September 5 at 5:30 P.M. beginning at Antler Trail.

There being no further business, the meeting was adjourned at 10:40 P.M. on a motion by Grewe, 2<sup>nd</sup> by Trutna. M/PU.

J. Bruce Larson,  
Clerk