

BOARD OF CLITHERALL TOWNSHIP  
MINUTES OF JUNE 19, 2008 REGULAR MONTHLY MEETING  
7:00 P.M.  
EAGLE LAKE CHURCH

The Clitherall Township Board held its regular monthly meeting at 7:00 P.M. Thursday, June 19, 2008 at Eagle Lake Church. Chairman Donald Davenport opened the meeting at 7:12 P.M. with the Pledge of Allegiance.

Board members present were Don Davenport, Dallas Grewe, Lyman Trutna, Polly Berg, and Jan Eitzen.

**Treasurer's Report:**

Berg informed the Board that the first half year of property taxes had been received. Christensen Construction was paid for snow removal in April and May. Board inquired as to whether they should have been paid through the Battle Lake Motor Patrol. Grewe will check to be sure a double payment wasn't made to them. The Treasurer's Report was approved on a motion by Grewe . 2<sup>nd</sup> by Trutna. M/PU.

**Minutes from 5/15/08:**

Minutes were updated with a missing header designating a new meeting date. The Minutes of the May 15, 2008 meeting were approved on a motion by Dallas Grewe, 2<sup>nd</sup> by Lyman Trutna. M/PU.

**Loan Payment:**

Berg presented a notice of loan payment due. Board discussed how much to pay down. Davenport made motion to an additional payment in the amount of \$20,000 to loan number 111471. 2<sup>nd</sup> by Trutna. M/PU

**Motor Patrol Report:**

Trutna and Grewe will be attending annual Motor Patrol meeting June 25, 2008 at 7:00. Meeting will be posted.

**Town Hall Building:**

Board discussed ideas for phases to future town hall. Board will draft preliminary ideas.

**Fire Dept Report:**

No Report. Davenport suggested that upcoming meetings include discussions of alternative ways for assessing.

**Road Inspection Report:**

Trutna noted that graveling will start on June 23rd.

#### Crane Lake:

Residents from Crane Lake had questions about right-of-way stakes. Davenport explained that they were out to see if the road was built where it was suppose to be. Options are to move the road or have a hearing to establish the road right-of-way and get it recorded. Board plans to get estimate on what it will take to move the road. Discussion ensued regarding moving the road. Bruce Larson mentioned that he may have a survey that could be helpful and will find it for the Board.

#### South Clitherall Lake Road:

Board will get estimates on what it takes to move the road. Davenport explained that there will be an informational meeting and then a hearing.

#### Ditch 16:

Discussion related to assessment to property owners for the cost of the engineering study following performance of that work.

#### Grass Mowing:

Board discussed options for mowing contract.

Discussion ensued regarding replacement of culvert in section 32 of 160<sup>th</sup> Street. It was decided that Stabnow will coordinate with Donny Schmidt to establish the elevation of the culvert and the road bed.

#### Deutsch Addition:

Jeff Stabnow presented to the Board a plat and discussed options for connecting a new road with an existing road. Discussion ensued regarding the benefits of each option. A "Y" concept with a stop sign is the preferred option. Ron Sugdon mentioned that he would like time to discuss the proposal with his attorney. There will need to be a hearing to vacate the old road. Plowing will stop prior to private drive. Both sides of the road will have culverts. Trutna made a motion to approve the "Y" concept with a stop sign on the private road side pending approval by Ron Sugden's attorney. Grewe 2<sup>nd</sup>. MP/U. There will be an Otter Tail County Planning Commission meeting on July 9, 2008, 6:30 or later. Township representative should attend meeting.

#### Engineer's Report:

Westwood is less than \$100,000. It can be advertised and bid separate. Bids can come in prior to July 17<sup>th</sup> regular meeting.

Klar Jo and Statesboro are larger projects and, therefore, solications of bids need to be advertised in the Minneapolis Tribune and require a longer duration for the bid process.

Statesboro hearing scheduled for July 7, 2008, at 6:30 p.m. can still be held based on the current estimate. Follow-up meeting also scheduled for July 31, 2008 at 7:30.

Mike Kotten will provide Davenport with a copy of a letter he received regarding the lots Rich Jibben has for sale along Statesboro.

Stabnow presented an updated cost estimate for the 402nd and Statesboro project. The Board discussed the estimate and assessment options. Davenport requested that Stabnow include the road bed preparation in the Clitherall section of the estimate.

Westwood Hearing scheduled for July 17th at 6:00 p.m.

Klar Jo Hearing scheduled for July 31st at 6:30 p.m.

Planning and Zoning – Community Growth Proposal:  
The Board discussed the proposal of Community Growth. Discussion followed regarding the zoning approval process.

This meeting will be recessed until June 26 for a road inspection/weed meeting. Meeting scheduled for 5:00 p.m. to start at Grewe's home.

Meeting will then be recessed to July 1st at 5:00 for a planning and zoning meeting at Eagle Lake Church.

Redevelopment Authority:  
The City of Battle Lake, Clitherall Township, and Girard Township reached an agreement whereby inclusion of the school in the Authority will be dropped. Group is currently awaiting information from the State Auditor's office.

Fossey Calculation for Klar Jo:  
Small portion of Burlington Northern section has not been transferred to Homer Saetre. Saetre is going to follow-up on this issue.

Klar Jo Estimates:  
Corrected estimates for Klar Jo improvements were distributed. One formula on the original estimate updated wrong. Alternative proposal was distributed that accounts for a parcel that would potentially be double-taxed due to two road projects affecting the property. In the alternative assessment, this parcel is reduced by one-half for this project. Option will be discussed further at the hearings. Also, the Fossey parcel is assessed at a higher percent as the property is associated with water and Highway 210, indicating a higher property value increase.

Contract for Township Engineer:

Stabnow has not heard anything yet on his application for liability insurance.

Township email account:

Email account will be re-established with Arvig. Discussion followed as to the benefits of developing a township website. Board will revisit this issue at future meetings.

Trutna needed to leave the meeting at 10:36 p.m.

Grewe made motion to pay bills by checks number 3886 through 3909. 2<sup>nd</sup> by Davenport. M/CU.

Board discussed the need to renew loan 111471 in an amount equal to the outstanding balance (following application of the \$20,000 payment approved by the Board earlier tonight); the loan matures on June 25th. Motion made by Grewe to pass resolution to obtain new certificate of indebtedness for loan 111471 for outstanding balance. 2<sup>nd</sup> by Davenport. MC/U

Grewe made motion to recess meeting at 11:00 p.m. 2<sup>nd</sup> by Davenport. MC/U

/s/ Jan Eitzen, Clerk

MINUTES OF JULY 1, 2008  
RECESSED MEETING OF THE BOARD OF CLITHERALL TOWNSHIP  
5:00 P.M.  
Eagle Lake Lutheran Church

Chairman Donald Davenport opened the meeting at 5:27 p.m.

In attendance: Don Davenport, Lyman Trutna, Dallas Grewe, and Jan Eitzen.

Discussions at this meeting focused on Section 5.5 of Zoning Districts and District Provisions document and the March 2008 Zoning Map.

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|------------|--|
| Section 1: | Convert Rural Residential to Residential |
| Section 2: | Convert Rural Residential to Residential |
| Section 3: | Convert Rural Residential to Residential |
| Section 4: | Convert Rural Residential to Residential |
| Section 5: | Leave as Rural Residential               |
| Section 6: | Leave as Rural Residential               |

- Section 7: Leave as Rural Residential
- Section 8: Leave as Rural Residential
- Section 9: Convert Rural Residential to Residential
- Section 10: Convert Rural Residential to Residential
- Section 11: Convert Rural Residential to Residential
- Section 12: Convert Rural Residential to Residential
- Section 13: Convert Rural Residential to Residential
- Section 14: Leave as Shoreline Residential
- Section 15: Convert Rural Residential to Residential except for SW quarter of the SW quarter
- Section 16: Convert Rural Residential and Ag Residential to Ag except  $\frac{1}{4}$  mile on each side of all roads will be Ag Residential
- Section 17: Convert Rural Residential and Ag Residential to Ag except  $\frac{1}{4}$  mile on each side of all roads will be Ag Residential
- Section 18: Convert Rural Residential and Ag Residential to Ag except  $\frac{1}{4}$  mile on each side of all roads will be Ag Residential
- Section 19: Convert Rural Residential and Ag Residential to Ag except  $\frac{1}{4}$  mile on each side of all roads will be Ag Residential
- Section 20: Convert Rural Residential and Ag Residential to Ag except  $\frac{1}{4}$  mile on each side of all roads will be Ag Residential
- Section 21: Convert Rural Residential and Ag Residential to Ag except  $\frac{1}{4}$  mile on each side of all roads will be Ag Residential
- Section 22: Convert Rural Residential to Residential in NE quarter  
Convert Ag Residential to Rural Residential in SW quarter
- Section 23: Convert Rural Residential to Residential
- Section 24: Leave as Rural Residential
- Section 25: Leave as Rural Residential

- Section 26: Leave as Rural Residential  
Convert from Ag Residential to Rural Residential in SW quarter
- Section 27: Convert Rural Residential and/or Ag Residential to Ag  
except  $\frac{1}{4}$  mile on each side of all roads will be Ag  
Residential
- Section 28: Convert Rural Residential and/or Ag Residential to Ag  
except  $\frac{1}{4}$  mile on each side of all roads will be Ag  
Residential
- Section 29: Convert Rural Residential and/or Ag Residential to Ag  
except  $\frac{1}{4}$  mile on each side of all roads will be Ag  
Residential
- Section 30: Convert Rural Residential and/or Ag Residential to Ag  
except  $\frac{1}{4}$  mile on each side of all roads will be Ag  
Residential
- Section 31: Convert Rural Residential and/or Ag Residential to Ag  
except  $\frac{1}{4}$  mile on each side of all roads will be Ag  
Residential
- Section 32: Convert Rural Residential and/or Ag Residential to Ag  
except  $\frac{1}{4}$  mile on each side of all roads will be Ag  
Residential
- Section 33: Convert Rural Residential and/or Ag Residential to Ag  
except  $\frac{1}{4}$  mile on each side of all roads will be Ag  
Residential
- Section 34: Convert Rural Residential and/or Ag Residential to Ag  
except  $\frac{1}{4}$  mile on each side of all roads will be Ag  
Residential
- Section 35: Leave as is
- Section 36: Leave as Rural Residential

Motion by Trutna to submit the above zoning recommendations to Ben Oleson.  
2<sup>nd</sup> by Grewe. MC/U

Motion by Grewe to adjourn at 7:30 p.m. 2<sup>nd</sup> by Trutna. MC/U

/s/ Jan Eitzen, Clerk