

CLITHERALL TOWNSHIP
MINUTES OF MAY 15, '08
7:00 P.M.
EAGLE LAKE CHURCH

The Clitherall Township Board held its regular monthly meeting at 7:00 P.M. Thursday, May 15, '08 at Eagle Lake Church. Chairman Donald Davenport opened the meeting at 7:10 P.M. w/the Pledge of Allegiance.

The Treasurer's Report was approved on a motion by Lyman Trutna. 2nd by Dallas Grewe. M/PU.

The Minutes of the April 17, '08 meeting was approved on a motion by Dallas Grewe, 2nd by Lyman Trutna. M/PU.

MOTOR PATROL REPORT – a citizen has complained about his mailbox being knocked over by the snowplow during the last blizzard. The citizen is claiming that the plow driver deliberately knocked over his mailbox. The driver says he did not knock it over deliberately. Due to rising fuel prices, plowing/grading rates will increase.

FIRE DEPT REPORT – Current contract w/other municipalities is irregular. Needs to be renewed, but we are awaiting word from legal counsel as to what needs to be done w/a new and legal contract.

ROAD REPORT – Ditch on Quartz Road still hasn't been cleared. Don Schmidt has agreed to do this work, but still has not procured the proper permits. A culvert needs to be replaced on 160th St., and the road bed may need to be altered somewhat to affect this repair. Also, the road disc seems to have brought up a lot of rocks on the roadway. A township road inspection date will be set.

A motion to pass a Resolution to temporarily close 190th St. West due to flooding was made by Lyman Trutna, 2nd by Dallas Grewe. M/PU.

Gravel bids will be opened at a recessed meeting date Wed, May 28, at Eagle Lake Church at 7:00 P.M.

A Mowing Contract is being proposed, that include price quotes, as well as completion dates. This will also be discussed at the May 28 recessed meeting.

Placement of Warning Signs on North Clitherall Lake Road near a flooded area that contains a whirlpool hazard was discussed.

Rod Broding, of Crane Lake Drive, complained of the muddy conditions and rocks on that road. Dallas Grewe talked of methods of plowing, and some

limited choices. Rod also talked of beaver damage, and threat of plugged culverts and flooded roads. He also spoke of signs that have been vandalized.

Twp Engineer Stabnow spoke of difficulties of plowing snow this past winter in other townships and municipalities.

ENGINEERS REPORT – Nothing to report at this time.

DITCH 16 UPDATE – Engineer Stabnow. A re-determination of benefits of clearing this ditch is currently being completed by the county

COMBINATION HEARING FOR ROAD PROJECTS Nate Seegar said that it is acceptable to have a combination hearing. Don recommended that Terry Davis call Nate with any questions he has regarding the hearing.

Bruce described that nothing can proceed on 402nd until the Joint Powers agreement is completed. The status is that Nate has completed his work on the Jt Powers and it has been sent to JJ Cline. Bruce described the hearing process. June 12th at 6:30 is the scheduled time for Westwood and Klar Jo hearings. Westwood will be scheduled first for that evening. Statesboro hearing will be tentatively scheduled for June 26th at 6:30.

COMMUNITY GROWTH PROPOSAL Ben Oleson attended to speak about a proposal for Community Growth Proposal. He described the difference between three different levels of service for zoning administration based on services needed. Clitherall township would probably only need level 1 (standard hourly rate) or level 2 (5 hours per month for a contracted rate). Web page would be included with service that described Clitherall Township ordinances. Could also include minutes regarding zoning. Users could subscribed to emails regarding some projects. This will be discussed again in recessed meeting.

ZONING AND LAND USE ORDINANCES At a prior meeting it was suggested that a residential zoning be added to Zoning Provision classifications. The board will look at where to add this category in the township. The question was raised about how multiple parcels would be handled for animal units. Zoning category discussions followed.

BATTLE LAKE ECONOMIC DEVELOPMENT Originally an informational meeting was scheduled for May 22nd, but was postponed due to conflicts with local graduations. This meeting will be rescheduled by the board at a later day.

SURVEY OF SOUTH CLITHERALL LAKE ROAD A resident has land where a road right-of-way had not been recorded with the county. The contractor put the road in the wrong place.

ROAD INSPECTIONS: The board scheduled a general road inspection for 5:00, Monday, May 19th, to start at 160th, section 32 to meet first with Jeff Stabnow for

Deutsche Addition. At the same meeting the board will inspect South Clitherall Lake road in the Crane Lake area.

The board scheduled to complete general road inspection at 5:00 on June 4th to inspect Eagle Lake Town Hall and complete road inspection. Board will meet at Don Davenport's home and leave from there.

QUOTE ON STATESBORO Still waiting on Joint Powers agreement with Girard township. To be discussed again in two weeks.

LAND USE ZONING HEARING To be discussed at next recessed meeting, May 28th.

TOUR EAGLE LAKE TOWN HALL Board would like to tour hall and get cost estimates for new town hall. There will be a posting of the date the board schedules for tour.

LAPTOP SECURITY The board discussed the need for greater software security on the township computer. A motion was made by Dallas Grewe to authorize up to \$150 expenditure for the purchase of adequate software security. 2nd by Lyman Trutna. MC/U.

Jeff Stabnow presented a preliminary plans for Deutsch Addition. Proposal would relocate township road to back of proposed lots and abandon part of existing township road. Board scheduled to meet with Jeff Stabnow.

Polly Berg presented PERA authorization form for on-line access to PERA for township business for Don Davenport's signature. Don Davenport made a motion for Polly Berg to access PERA system. 2nd by Lyman. MC/U

Lyman Trutna proposed removal of rocks from township roads. He proposed that he remove rocks and dump them on Skibness Bay for \$35/hour plus fuel. Dallas Grewe made a motion to have Lyman Trutna pick up rocks from township roads. 2nd by Don Davenport. MC/U

Lyman Trutna proposed two publications to encourage more participants at the summer meeting (9:00 a.m. Eagle Lake Church, June 28th) which is the recessed annual meeting to encourage participants.

Dallas Grewe made a motion to transfer \$3000 from Road and Bridge fund to General fund. 2nd by Lyman Trutna. MC/U.

Bills were paid beginning with check number 3866 through 3885 on a motion by Dallas Grewe. 2nd by Lyman Trutna. MC/U

Dallas Grewe made motion to recess meeting to May 28th, 7:00 p.m., Eagle Lake Church. 2nd by Lyman Trutna. MC/U

Janet Eitzen
Clerk, Clitherall Township

CLITHERALL TOWNSHIP BOARD
RECESSED MEETING
MAY 28, 2008
EAGLE LAKE CHURCH
7:00 P.M.

The Clitherall Township Board reconvened at 7:00 on Wednesday, May 28th, 2008, at Eagle Lake Church. The meeting was called to order by Chairman Donald Davenport 7:20 P.M. All board members present except Treasurer Polly Berg and Clerk Jan Eitzen.

Representatives of Girard Twp appeared to sign off on a Joint Powers Agreement w/Clitherall Twp to begin the road improvement project on 402nd and Statesboro. Girard Att'y J.J. Cline has not completed his appraisal of this Agreement at this time. Clitherall Att'y Nate Seeger has completed work for Clitherall Twp.

Donald Davenport reported that someone has dropped a large rock, and smaller rocks in front of a culvert on No. Clitherall Lake Road. These rocks were blocking the flow of water through this culvert.

Anderson Surveying has corrected an error detected in calculating culvert heights on Bonnie Beach Road.

Georges Gravel submitted a bid for Class 5 modified gravel for sale and delivery on Clitherall Twp roads.

Other gravel bids were not available at this time. Balgaard Services of Ashby, as well as Earl Strande Excavating of Fergus Falls bids needed. The Clerk will contact these contractors for additional bids.

A Road Inspection scheduled for Wednesday, June 4th, is rescheduled for Tuesday, June 3rd at 5:00 P.M., beginning at Donald Davenport's home.

A recessed meeting will be held Friday, June 6th, at 5:00 P.M. at Eagle Lake Church to award the bid to gravel township roads.

A motion was made by Lyman Trutna to authorize Engineer Jeff Stabnow to solicit separate quotes for Clitherall Township and Girard Township for rebuilding of Statesboro Road. 2nd by Dallas Grewe. MP/U.

Lyman Trutna asked the Clerk to publish notice of the Annual Summer Informational Meeting.

Donald Davenport feels that the position of Township Zoning Administrator include submission of a monthly report to the township board, to include building permits issued, Approach Permits issued, coordinate Cond'l Use Hearings, and additional duties as they arise. Community Growth Institute is currently available to perform these services.

Donald Davenport will work on descriptions for land use (Zoning Districts) for the next regularly scheduled township meeting, This will precede a recessed meeting to identify Zoning Districts.

Lyman Trutna recommended adding a 12" culvert, 24' long under the approach for Darryl Peterson on Peninsula Trail. Board concurred.

Al Domke informed the board the Girard Twp Board feels att'y Nate Seeger could represent both Girard and Clitherall Township in preparing a Joint Powers Agreement for the 402nd and Statesboro project.

Donald Davenport gave an update on the Area Redevelopment Ass'n and the options that will be discussed at the next regular twp meeting. The meeting scheduled for May 22nd was cancelled, but by the next regular twp meeting, this meeting will have occurred, and more information will be available.

On a motion by Lyman Trutna, the meeting was recessed at 9:10 P.M. until a road inspection scheduled for 5:00 P.M. beginning at Donald Davenport's home, further recessed until Friday, June 6th, at 5:00 P.M. at Eagle Lake Church for letting gravel bids.

J. Bruce Larson, Dep'y Clerk
Clitherall Twp

CLITHERALL TOWNSHIP BOARD
RECESSED MEETING
June 6, 2008
EAGLE LAKE CHURCH
5:00 P.M.

The meeting of the Board reconvened on Friday, June 6, 2008. Chairman Don Davenport called the meeting to order at 5:05 p.m. Also present were supervisor Dallas Grewe and Treasurer Polly Berg, who served as Acting Clerk for purposes of taking minutes of the meeting.

Davenport proceeded to open the gravel quotes received to date. A total of four quotes for the 2008 season were received: The first proposal was from George Heifort at \$7.00 per yard for Class 5 gravel; the second was from Balgaard

Services at \$7.10 per yard; the third was from Don Schmidt of Schmidt Excavating in the amount of \$8.00 per yard; and the fourth was from Earl Strande Excavating in the amount of \$8.60 per yard. Discussion followed as to the required quantity. Lyman Trutna joined the meeting at 5:35 p.m. He indicated that he thought we would require approximately 4,000 yards to complete the graveling projects on Township roads this summer.

George Heifort was present at the meeting and indicated that, based on the quantity needed (4,000 yards, more or less) and the work he is currently performing, he would be able to begin placing the gravel for Clitherall Township during the week of June 23rd.

Grewe made a motion, seconded by Trutna, that the Board accept the quote of George Heifort under which he will provide up to 4,000 yards of Class 5 gravel at a cost of \$7.00 per yard, with delivery to begin on or about June 23rd. MPU

One quote has also been received with respect to mowing the Townships ditches. It was submitted by Tom Macheledt and reflects a rate of \$55.00 per hour for mowing and brushing. Davenport raised the question as to whether or not we wanted to place some constraints or timelines as to when the mowing/brushing should take place. Grewe mentioned the county had followed a practice of paying by the mile and placed timelines on the services, invoking a penalty if the services are not performed in a timely fashion. He indicated that that manner of billing worked well and was cost-effective. Discussion ensued as to whether or not it would be wise to get an estimate from a couple of others who perform similar services, as well as the possibility of securing a separate quote for brushing. The Board decided that they should negotiate a timeline with Macheledt to assure the mowing is done in a timely fashion.

The Board then discussed recent changes to the draft Special Assessment Policy. Davenport distributed an updated draft, highlighting some of the changes made after conferring with the Township's attorney. Trutna made a motion to accept the Special Assessment Policy with minor corrections to be made and approved by the Township's attorney. Motion was seconded by Grewe. MPU.

The next regular meeting of Girard Township will take place on June 14th and the Board plans to attend to address the issue of the Joint Powers Agreement with Girard Township. It will be necessary to recess today's meeting to the Saturday meeting with Girard. Don will be unavailable to attend the joint meeting, but both Grewe and Trutna plan to attend.

On a motion made by Trutna, seconded by Grewe, the meeting recessed at 6:50 p.m. until 6:00 p.m. on Thursday, June 12th, at which time the Board plans to adopt the revised Special Assessment Policy. The meeting will further be recessed to 8:00 a.m. on Saturday, June 14th, so the Board can attend Girard Township's regular monthly meeting.

Polly Berg
Acting Clerk

CLITHERALL TOWNSHIP BOARD
RECESSED MEETING
June 12, 2008
EAGLE LAKE CHURCH
6:00 P.M.

The meeting of the Board reconvened on Thursday, June 12, 2008. Chairman Don Davenport called the meeting to order at 6:23 p.m. Also present were supervisors Dallas Grewe and Lyman Trutna, Treasurer Polly Berg and Clerk, Jan Eitzen.

Grewe made a motion to accept the revised version of the special assessment policy from Nate Segar. Trutna 2nd. MC/U

Trutna made a motion to recess meeting until Saturday, June 14, 2008 at 8:00 in Girard Township. Grewe 2nd. MC/U